

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The City of Lancaster will receive a CDBG entitlement amount of \$1,660,779 and \$142,487 in ESG entitlement funds for the 2019 fiscal year.

Substantial Amendment 1 changed the national objective assigned to the Vacant and Blighted Program from Slum and Blight to Low/Mod Income Housing Benefit.

Substantial Amendment 2: In light of current circumstances brought about by the Coronavirus, the Department of Housing and Urban Development (HUD) has notified the City that \$1,004,871 in Community Development Block Grant Coronavirus (CDBG-CV) and \$503,203 in Emergency Solutions Grant Coronavirus (ESG-CV) funds will be provided to the City through the Coronavirus Aid, Relief and Economic Security Act (CARES Act), Public Law 116-136. These funds will be made available to prevent, prepare for, and respond to the coronavirus (COVID-19) and are separate from the City's annual grant allotments from these programs

Substantial Amendment 3: In light of current circumstances brought about by the Coronavirus, the Department of Housing and Urban Development (HUD) has notified the City that \$548,068 in 2nd and 3rd Round Community Development Block Grant Coronavirus (CDBG-CV) and \$809,254 in 2nd and 3rd Round Emergency Solutions Grant Coronavirus (ESG-CV) funds will be provided to the City through the Coronavirus Aid, Relief and Economic Security Act (CARES Act), Public Law 116-136. These funds will be made available to prevent, prepare for, and respond to the coronavirus (COVID-19) and are separate from the City's annual grant allotments from these programs. This Amendment will address the City's plan for the \$809,254 in 2nd and 3rd Round Emergency Solutions Grant Coronavirus (ESG-CV).

Minor Amendment 1: Moved minor amounts of funding from CDBG 2019 activities that have seen a decreased need for funding due to CoVid-19 into Critical Repair Activity (an activity that has seen an increase in demand since CoVid-19).

Substantial Amendment 4: In light of circumstances brought about by the Coronavirus, the Department of Housing and Urban Development (HUD) has notified the City that \$458,068 in 2nd and 3rd Round Community Development Block Grant Coronavirus (CDBG-CV) funds will be provided to the City through the Coronavirus Aid, Relief and Economic Security Act (CARES Act), Public Law 116-136. These funds will be made available to prevent, prepare for, and respond to the coronavirus (COVID-19) and are separate from the City's annual grant allotments from these programs. This Amendment will address the City's plan for the \$458,068 in 2nd and 3rd Round Community Development Block Grant Coronavirus (CDBG-CV) funds.

Substantial Amendment 5: The purpose of Substantial Amendment 5 is to (1) execute minor budgetary amendment to the City's planned allocations for two 2019 Community Development Block Grant (CDBG) activities and (2) execute a substantial budgetary amendment to two planned Community Development Block Grant – Coronavirus (CDBG-CV) projects. Specifically, the City intends to make the following minor and substantial budget changes:

1. **Minor Budgetary Amendment:** Reallocate \$14,542.63 from 2019 Lead Hazard Control Program to 2019 Critical Repair
2. **Substantial Budgetary Amendment:** Reallocate \$141,721.25 in CDBG-CV funding from Project CV – Emergency Rental Assistance to CV – Public Health Services

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

CDBG, ESG and HOME funds (as allocated to the developing City/County Consortium) will be directed toward accomplishing the following primary objectives during 2019:

1. Provide decent, affordable rental and owner-occupied housing for low- and very low-income persons throughout the City;
2. Upgrade public infrastructure and facilities in areas of the City principally occupied by persons with low- and very low-incomes;
3. Provide human services for low- and very low-income individuals and families;
4. Improve accessibility for persons with disabilities; and
5. Support emergency shelters and improve support services for persons experiencing homelessness or those at-risk of becoming homeless, by helping them obtain and sustain permanent housing.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of Lancaster has had past success in implementing all projects included in the plan. These projects have met all timeliness deadlines and have benefited the low/mod population of the City.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

A legal advertisement was placed in the Lancaster Newspaper on Friday, May 14, 2019 announcing the 30-day public comment period and public meeting to be held on Friday, June 7, 2019. The notices were also placed on the City's website with the draft plan. The City Council was addressed on June 3rd and members of the audience and the local newspaper were also informed of the public comment period. On June 7th, a public meeting was held. There were not attendees. On June 11th, City Council approved the proposed budget. You can find documentation of the above in the attachments/appendices.

Substantial Amendment 1: The City's Citizen Participation Plan states, "Prior to executing an amendment to any Action Plan, the City will provide citizens with reasonable notice of and an opportunity to comment on such proposed

"substantial changes." The City will consider any comments and, if deemed appropriate, modify its proposed "substantial changes" prior to forwarding it to HUD.

In accordance with the City's Citizen Participation Plan, a legal advertisement was placed in the Lancaster Newspaper on March 5th, 2020 announcing the 30-day public comment period ending on April 5, 2020. The amended plan is on the City's website.

Substantial Amendment 2: In accordance with the City's Citizen Participation Plan, a legal advertisement was placed in the Lancaster Newspaper on May 29th, 2020 announcing the 5-day public comment period. Persons interested in reviewing and/or commenting on the proposed amendments can access the amended draft on the City's website or contact Susannah Thorsen by email at [HYPERLINK](mailto:SThorsen@cityoflancasterpa.com)

"mailto:SThorsen@cityoflancasterpa.com"SThorsen@cityoflancasterpa.com. The City will accept citizen comments on these amendments to the 2019 Annual Action Plan for 5 days from Monday, June 1st, 2020 to the end of the day Friday, June 5th, 2020.

In addition, the City of Lancaster will conduct a public hearing regarding these amendments on Tuesday, June 9th at 7:30 p.m. during Lancaster City Council's regularly scheduled meeting on that date and time. Details on how to access and participate in that meeting can be found on the City's website at <https://www.cityoflancasterpa.com/city-council/>.

If community members have limited English, they are advised to contact the City's Language Access Coordinator, Zayra Falu at Zfalu@cityoflancasterpa.com and the City will make a good faith effort to provide interpretative services.

Substantial Amendment 3: In accordance with the City's Citizen Participation Plan, a legal advertisement was placed in the Lancaster Newspaper on January 4th, 2021 announcing the 5-day public comment period. Persons interested in reviewing and/or commenting on the proposed amendments can access the amended draft on the City's website or contact Susannah Thorsen by email at SThorsen@cityoflancasterpa.com. The City will accept citizen comments on these amendments to the 2019 Annual Action Plan for 5 days from Monday, January 4th, 2021 to the end of the day Friday, January 8th, 2021.

In addition, the City of Lancaster will conduct a public hearing regarding these amendments on Tuesday, January 12th at 7:30 p.m. during Lancaster City Council's regularly scheduled meeting on that date and time. Details on how to access and participate in that meeting can be found on the City's website at <https://www.cityoflancasterpa.com/city-council/>.

If community members have limited English, they are advised to contact the City's Language Access Coordinator, Zayra Falu at Zfalu@cityoflancasterpa.com and the City will make a good faith effort to provide interpretative services.

Substantial Amendment 4: In accordance with the City's Citizen Participation Plan, a legal advertisement was placed in the Lancaster Newspaper on August 4th, 2021 announcing the 5-day public comment period. Persons interested in reviewing and/or commenting on the proposed amendments can access the amended draft on the City's website or contact Susannah Thorsen by email at SThorsen@cityoflancasterpa.com. The City will accept citizen comments on these amendments to the 2019 Annual Action Plan for 5 days from Wednesday, August 4th, 2021 to the end of the day Tuesday, August 10th, 2021.

In addition, the City of Lancaster will conduct a public hearing regarding these amendments on Tuesday, August 10th at 7:30 p.m. during Lancaster City Council's regularly scheduled meeting on that date and time. Details on how to access and participate in that meeting can be found on the City's website at <https://www.cityoflanasterpa.com/city-council/>.

If community members have limited English, they are advised to contact the City's Language Access Coordinator, Zayra Falu at Zfalu@cityoflanasterpa.com and the City will make a good faith effort to provide interpretative services.

Substantial Amendment 5: The City's Citizen Participation Plan states, "Prior to executing an amendment to any Action Plan, the City will provide citizens with reasonable notice of and an opportunity to comment on such proposed "substantial changes." The City will consider any comments and, if deemed appropriate, modify its proposed "substantial changes" prior to forwarding it to HUD.

In accordance with the City's Citizen Participation Plan, a legal advertisement was placed in the Lancaster Newspaper (LNP) on July 5, 2022 announcing the 30-day public comment period ending on August 6, 2022. The amended plan is available for public review and comment on the City's website. All comments regarding the proposed changes can be sent to Brynn K. McGowan verbally or in writing at the following:

- Phone: 717-719-3838
- Email: bmcgowan@cityoflanasterpa.com

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

There were no public comments for the 2019 Annual Action Plan.

Substantial Amendment 1: On April 5th, 2020, the City received the following comment from Ms. Susie Hoover:

I read with interest the notice in the LNP Legal Notices regarding changes to the CDBG program. This issue was briefly discussed at the last Redevelopment Authority meeting. HUD goals are to change the physical environment of a deteriorating area as it has in the past, and the primary change is that the properties be used exclusively for low- and moderate-income renters or homeowners (Low/Mod Housing Activities N.O.).

My recommendation is to continue with the "homeownership" aspect of the program. I have many concerns about contractors rehabbing properties and retaining them for rentals. This could potentially lead to the example of the Redevelopment Authority 701 South Queen Street situation: A property being used as a rental instead of being in homeownership. The owner has made efforts to sell into homeownership and has had several offers on the property. The pending contracts were abandoned because the property did not pass the property inspection.

Since many of these condemned properties are located in areas that are predominately rental properties, a homeowner would enhance that area and be a financial stakeholder. Renters are generally not vested in their neighborhoods and at times, depending on the neighborhood, landlords are watching their bottom line and

often forego general maintenance. A homeowner can give guidance and assistance in bettering that neighborhood.

The median household income in Lancaster County PA (the figure used by HUD) is \$76,200, and is used as the Low/Mod figure for Lancaster City. This figure is far higher than the median household income in Lancaster City of \$42,632 and opens the door to a larger, younger, working and growing population to own their own home. Additionally, both Fannie Mae and Freddie Mac offer special financing for low to moderate home buyers. Both programs have lower down payments, easier debt to income ratios, reduced monthly mortgage insurances. Both do not lend directly but work with “approved” banks and mortgage brokers.

Since the city has already passed a zoning ordinance to reduce the required gross square footage of a single family home conversion to the following: two-family dwelling, efficiency, multifamily dwelling, combination dwelling including efficiencies, it has already provided an avenue for higher density. I disagree with this change and think it will erode neighborhoods. To support that premise, I attach my preface to my study of the 200 block of East King Street.

Substantial Amendment 2: No written comments regarding amendment 2 were received. All comments received during the June 9th, 2020 can be found here <https://www.youtube.com/watch?v=phqkBBBF-Q&t=477s>. In summation, there were questions around the specifics of the Eviction Prevention Network program and questions around the need for additional shelter beds in our community. These questions were answered to the satisfaction of the councilmember.

Substantial Amendment 3: No written comments regarding amendment 3 were received. All comments received during the January 12th, 2021 public meeting can be found here <https://www.youtube.com/watch?v=w-FzyPlnFK4>. All questions were answered to the satisfaction of the councilmember.

Substantial Amendment 4: N/A

Substantial Amendment 5: TBD

6. Summary of comments or views not accepted and the reasons for not accepting them

There were no public comments for the 2019 Annual Action Plan

Substantial Amendment 1: In response to Ms. Hoovers concerns, the City responded that the Vacant and Blighted Program will continue marketing properties for homeownership purposes. In cases where the property has been on the market for 3 months (verification required), the redeveloper can choose to rent the property to tenants at or below 60% of the Lancaster County Area Median Income. The proposed language requires a 15-year deed restriction placed on the property and the City can monitor the condition of the property during this time. The City will also monitor the new policy to determine what changes if any, will need to be made.

Substantial Amendment 2: No changes to the amendment were requested.

Substantial Amendment 3: No changes to the amendment were requested.

Substantial Amendment 4:

Substantial Amendment 5: TBD

7. Summary

In general, the City Administration has been successful in engaging the City Council and organizational partners through direct emails, phone calls, and in-person conversation at public meetings. In hopes of increasing and enriching engagement with other city stakeholders and residents, the Department of Community Planning and Economic Development will revisit the Citizen Participation Plan and consider future modifications.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	LANCASTER	
CDBG Administrator	LANCASTER	Community Planning and Economic Development
Amendment 2: CDBG-CV Administrator	LANCASTER	Community Planning and Economic Development
HOPWA Administrator		
HOME Administrator		
Amendment 2: ESG-CV Administrator	LANCASTER	Community Planning and Economic Development
Amendment 3: ESG-CV Administrator	LANCASTER	Community Planning and Economic Development
Minor Amendment 1		Community Planning and Economic Development
Amendment 4: CDBG-CV Administrator	LANCASTER	Community Planning and Economic Development
Amendment 5: CDBG Administrator	LANCASTER	Community Planning and Economic Development
ESG Administrator	LANCASTER	Community Planning and Economic Development
HOPWA-C Administrator		

Table 1 – Responsible Agencies

Narrative

The name change for the City of Lancaster's Department of Economic Development and Neighborhood Revitalization to Community Planning and Economic Development was approved by City Council on April 9, 2019.

Consolidated Plan Public Contact Information

Brynn McGowan, Community Development Administrator, 717-291-4708; 120 N. Duke Street, Lancaster, PA 17602; bmcgowan@cityoflanasterpa.com

AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

The City works with numerous public, non-profit and for-profit agencies to develop strategies, policies & procedures. City representatives serve on Boards of many of these organizations and work directly with staff across various organizations to develop and accomplish goals.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

The City of Lancaster is heavily involved in the Lancaster County Coalition to End Homelessness (LCCEH). LCCEH is comprised of many social service agencies, housing counseling agencies, county agencies and public housing authorities (both city and county). City staff also work closely with other agencies outside of the LCCEH.

A city representative serves on the Lancaster County Behavioral Health and Developmental Services (BHDS) Advisory Board. The City Health Officer also works in collaboration with the local hospital. Two City employees are also involved in economic development efforts in the City, which ties them to both non-profit and for-profit agencies.

The LCCEH has almost achieved functionally zero for chronically homeless individuals and families. A significant amount of CoC funds have also been focused on rapidly rehousing families with children.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Lead Agency of the Continuum of Care (PA-510) is the Lancaster County Coalition to End Homelessness (LCCEH). A City representative serves on the LCCEH Governance Board and on the Funders Working Group.

A City representative sat on and/or chaired the LCCEH's Gaps Analysis ad hoc Committee that reviews data from HMIS and other sources to identify gaps in the community-wide services system. The Committee is dedicated to identifying the gaps and needs of the community. In 2018, Lancaster's Rapid Re-Housing services were focused on, results of this work can be found below.

The LCCEH worked with service providers to house chronically homeless individuals and families in permanent supportive housing. The LCCEH has also been working with Veteran's Affairs; this partnership has allowed the LCCEH to reach functional zero for homeless veterans.

The LCCEH has almost achieved function zero for chronically homeless individuals and families. A significant amount of CoC funds have also been focused on rapidly rehousing families with children.

Amendment 2: LCCEH (now titled Lanc Co MyHome) consulted the City over the course of seven meetings (detailed below), allowing the City to coordinate its CDBG-CV and ESG-CV efforts with their plans.

Amendment 3: LCCEH (now titled Lanc Co MyHome) first brought attention to the potential of an increased need for emergency shelter due to the culmination of winter weather and CoVid-19 social distancing requirements during a weekly meeting on October 29th, 2020.

On November 5th, after more information was gathered, the following email was sent to the City:

“How we count beds for shelter is the number that is budgeted for. However, most programs have the ability to flex a little bit and can go over that bed count. Here is how I got to the number of a loss.

- Water St – 78 beds going down to 55 due to covid/flu and setting up isolation for flu and quarantine for covid
- St Mary’s – 40 beds going down to 20 due to social distancing due to covid
- Elizabethtown – 30 beds going down to 15 due to social distancing and covid
- Ebenezer – 25

On a non covid day we would have 173 beds. Due to covid we will have 115 netting a loss of 58 beds across the county. However, I recently also heard that Elizabethtown is moving the shelter to St. Paul’s United Methodist, I’m assuming they will go back to 30 but I am waiting for confirmation on that. If I assume that they go back to 30 then we go to netting a loss of 43 beds.

This does not count in TLC or DVS because those shelters take referrals differently and they don’t typically take singles.”

An adhoc group was formed to coordinate problem solving the above described issues. Members included representatives from the City, County, Continuum of Care, and service providers. Although meetings happened over the course of November and early December, the full-team formerly convened on December 8th, 11th, 16th, 2020.

In summation: Current figures now show that we are down 28 beds this winter due to CoVid-19 regulations. National figures estimate that over the winter we will see an additional 1000 people cycle through the homeless system throughout Lancaster County. Although an estimate, that figure represents at a minimum an increase of an averaged 11 beds per night. Therefore, we are looking to fund an additional 40 shelter beds with the County.

In addition to the above, Lanc Co MyHome provided the following memo on September 2nd to the City and members of Council outlining a larger, longer-term need exacerbated by CoVid-19.

“COVID-19, the novel coronavirus, and the resulting loss of income for persons across the Commonwealth have worsened an existing crisis in housing affordability. This is also true within Lancaster County and City, where American Community Survey Data shows a growing disparity between median incomes for renter households and median gross rents. With eviction moratoria established at the State and County levels expiring, and the new federal eviction moratorium unclear, we anticipate a large number of filings by landlords/property

managers against tenants for non-payment of rent, due to the aforementioned loss of income. No fewer than 51 such filings have been made in Lancaster County this week alone.

This will cause a spike in housing insecurity generally, and homelessness specifically. Representing the County's network of providers who work to prevent homelessness and find stable housing and/or support for those currently living unhoused, LancCo My Home has a vested interest in ensuring that all our partners are aware of the depth of the need currently existing. This need will only grow deeper as the impacts of the COVID-19 crisis are fully realized, perhaps disrupting a prior state of complacency around housing and homelessness in our community.

Within Lancaster City, it is estimated that there are approximately 12,000 renter households. Per the 2018 American Community Survey, roughly 50% of those households were burdened by the cost of housing, meaning that they are paying more than 1/3 of their pretax income on housing. This is a longstanding affordability guideline for the Department of Housing & Urban Development. As such, we estimate **the affordable housing need within the City at 6,000 households**. The construction of new affordable housing units is not the only way to meet this need. Rents may be lowered, or subsidized, or a family may be better able to afford a broader range of housing as their income goes up. The need should not be underestimated, especially as the 6,000-unit figure represents pre-COVID statistics.

Furthermore, from within our countywide network of providers, we recognize standing unmet needs which have only been exacerbated by COVID-19. Our estimate is that, in the short term, **we will need 30 new shelter beds**, preferably in low-barrier environments. There is also a need for additional crisis housing units – this is a significant bottle neck in our Rapid Rehousing process. **Roughly 60 additional units of crisis housing** are called for to meet the ongoing need at this time.

We recognize that these needs are significant and would represent the movement of a significant amount of resources and person-hours. However, we see the City of Lancaster as a key partner in the work and must make our partners aware of the demands of our shared goal: ending homelessness.”

1. Substantial Amendment 4:

We have not been significantly utilizing Planning and Admin in prior CV allocations and therefore have room to include additional amounts for planning activities. Understanding the community health needs post COVID-19 is critical to advocating for the health and safety of our residents – this is true at the neighborhood level, municipal level, county level, and the state/federal level. This provides flexibility to continue to monitor the impact of COVID-19 on our community, to identify health and quality of life disparities, and develop programming to advance equity in our City.

Additionally, this is a unique opportunity to set-aside a larger allocation of public service dollars. Downstream impacts of COVID-19 have not even been realized yet, but it is likely that we will continue to see disparities among our most vulnerable residents and there will be increased need for a variety of health and social services and public service programs. This category offers a lot of flexibility to meet the needs of the community, with either programming provided directly by city government or provided by community-based organizations and service agencies

Community Input: Community input regarding public services will be utilized to guide and prioritize subsequent funding decisions – interestingly, it is likely that the top 3 public service needs identified by the community – mental and physical health services, substance abuse services, and youth services – stand to be among those most exacerbated by COVID-19

Prior year programs/activities have underspent and we are seeing housing rehabilitation needs exacerbated due to the financial impacts of COVID-19. Observing barriers to participating in current Critical Repair Program and wanted to utilize this as an opportunity to pilot a more accessible grant program for very-low income homeowners. Homeowners forego critical repairs due to financial constraints – exacerbated over 2020/2021 by COVID-19. Introducing Critical Repair Grant Program for very-low income families – at or below 50% AMI; Program is available to all City homeowners that meet household income criteria. Cross-promoted with Lead Hazard Control and Healthy Homes program, targeting the program in 4 census tracts in the Southeast and Southwest quadrants. This program adaptation is aligned with community input regarding assistance to homeowners for housing repairs and revitalization.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction’s area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

A city staff member serves on the Governance Board of the LCCEH, the Leadership Team, Provider Advisory Group and the Gaps Analysis ad hoc Committee. City staff meet regularly with the LCCEH and other funders of homeless programs to ensure consistency and work to achieve efficiency. A City staff member is also on the HMIS Steering Committee, which focuses on the development of policies and procedures for HMIS, as well as their monitoring and implementation. In 2019, a city representative headed the update of the Continuum of Care Policies and Procedures as part of their steering committee duties.

For the fourth year, the City, County, United Way and LCCEH (which receives and administers Homeless Assistance Funds from the County) created a joint application for 2019/2020 service programs. This coordination greatly increases efficiency and effectiveness in the delivery of services to individuals and families experiencing homelessness or at-risk of experiencing homelessness.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

AGENCY/GROUP/ORGANIZATION	REDEVELOPMENT AUTHORITY OF THE COUNTY OF LANCASTER
AGENCY/GROUP/ORGANIZATION TYPE	Housing PHA Services - Housing Other government - County
WHAT SECTION OF THE PLAN WAS ADDRESSED BY CONSULTATION?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy
BRIEFLY DESCRIBE HOW THE AGENCY/GROUP/ORGANIZATION WAS CONSULTED. WHAT ARE THE ANTICIPATED OUTCOMES OF THE CONSULTATION OR AREAS FOR IMPROVED COORDINATION?	This plan was jointly submitted with the Lancaster County Redevelopment Authority. Policies and strategies were discussed and created collaboratively.
AGENCY/GROUP/ORGANIZATION	UNITED WAY

AGENCY/GROUP/ORGANIZATION TYPE	United Way
WHAT SECTION OF THE PLAN WAS ADDRESSED BY CONSULTATION?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy
BRIEFLY DESCRIBE HOW THE AGENCY/GROUP/ORGANIZATION WAS CONSULTED. WHAT ARE THE ANTICIPATED OUTCOMES OF THE CONSULTATION OR AREAS FOR IMPROVED COORDINATION?	The City routinely meets with United Way staff to discuss homeless strategies. The President & CEO of the United Way also sits on the Mayor's Commission to Combat Poverty.
AGENCY/GROUP/ORGANIZATION	LANCASTER HOUSING OPPORTUNITY PARTNERSHIP
AGENCY/GROUP/ORGANIZATION TYPE	Housing Services - Housing Service-Fair Housing
WHAT SECTION OF THE PLAN WAS ADDRESSED BY CONSULTATION?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Market Analysis Anti-poverty Strategy

<p>BRIEFLY DESCRIBE HOW THE AGENCY/GROUP/ORGANIZATION WAS CONSULTED. WHAT ARE THE ANTICIPATED OUTCOMES OF THE CONSULTATION OR AREAS FOR IMPROVED COORDINATION?</p>	<p>In 2019, the City of Lancaster will continue to support the Fair Housing Program. This program is carried out by the Lancaster Housing Opportunity Partnership (LHOP) and receives CDBG Administrative funds to address impediments identified in the 2013 Analysis of Impediments to Fair Housing Choice. The program also provides services to landlords and tenants in relation to Fair Housing law and landlord/tenant issues. Approximately 150 households will see a service through technical assistance in Fair Housing law. LHOP is involved in the Leadership of the Lancaster County Coalition to End Homelessness; LHOP's Executive Director is on a sub-committee for the Mayor's Commission to Combat Poverty; LHOP is also part of the Coalition for Sustainable Housing and the Fair Housing Program is run by LHOP staff. The Fair Housing Program is also leading the charge with the City/Countys update to the Analysis of Impediments to Fair Housing. A City staff member attend all planning meetings regarding this documents development. A City staff member also sits on the HEEI Collaborative Committee Meeting and the HEEI Collaborative: Fair Housing Summit Planning Committee. These meetings and initiatives inform the action plan.</p>
<p>AGENCY/GROUP/ORGANIZATION</p>	<p>TABOR COMMUNITY SERVICES</p>
<p>AGENCY/GROUP/ORGANIZATION TYPE</p>	<p>Services - Housing Services-homeless</p>
<p>WHAT SECTION OF THE PLAN WAS ADDRESSED BY CONSULTATION?</p>	<p>Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy</p>
<p>BRIEFLY DESCRIBE HOW THE AGENCY/GROUP/ORGANIZATION WAS</p>	<p>Tabor is a member of various committees under the Coalition to End Homelessness and is also the provider of coordinated assessment, emergency shelter, and rapid re-housing</p>

CONSULTED. WHAT ARE THE ANTICIPATED OUTCOMES OF THE CONSULTATION OR AREAS FOR IMPROVED COORDINATION?	programs. Tabor actively participates in review gaps in the homeless system and provides input on policies and strategies.
AGENCY/GROUP/ORGANIZATION	Lancaster City Alliance
AGENCY/GROUP/ORGANIZATION TYPE	Business and Civic Leaders
WHAT SECTION OF THE PLAN WAS ADDRESSED BY CONSULTATION?	Economic Development Anti-poverty Strategy
BRIEFLY DESCRIBE HOW THE AGENCY/GROUP/ORGANIZATION WAS CONSULTED. WHAT ARE THE ANTICIPATED OUTCOMES OF THE CONSULTATION OR AREAS FOR IMPROVED COORDINATION?	The City adopted "Building on Strength" as its economic development plan, which was developed by the Lancaster City Alliance. A City representative sits on the Board.
AGENCY/GROUP/ORGANIZATION	LANCASTER COUNTY
AGENCY/GROUP/ORGANIZATION TYPE	Housing Services - Housing Other government - County Planning organization Civic Leaders
WHAT SECTION OF THE PLAN WAS ADDRESSED BY CONSULTATION?	Housing Need Assessment Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy How transportation plays into the community's economy

<p>BRIEFLY DESCRIBE HOW THE AGENCY/GROUP/ORGANIZATION WAS CONSULTED. WHAT ARE THE ANTICIPATED OUTCOMES OF THE CONSULTATION OR AREAS FOR IMPROVED COORDINATION?</p>	<p>The City of Lancaster routinely works closely with the Lancaster County Planning Department and the Lancaster County Inter-Municipal Committee (LIMC). The LIMC is a Council of Governments comprised of 9 municipalities located in the central part of Lancaster County, including and surrounding the City of Lancaster, established to address inter-municipal challenges and concerns in central Lancaster County, Pennsylvania. It encourages and facilitates inter-municipal cooperation, helps coordinate multi-municipal programs and activities, undertakes projects that will benefit its member municipalities, and provides a forum for municipal officials to discuss issues of mutual interest.</p>
<p>AGENCY/GROUP/ORGANIZATION</p>	<p>LANCASTER COUNTY HOUSING AUTHORITY</p>
<p>AGENCY/GROUP/ORGANIZATION TYPE</p>	<p>Housing PHA Services - Housing Services-Persons with Disabilities Service-Fair Housing Publicly Funded Institution/System of Care</p>
<p>WHAT SECTION OF THE PLAN WAS ADDRESSED BY CONSULTATION?</p>	<p>Housing Need Assessment Public Housing Needs</p>
<p>BRIEFLY DESCRIBE HOW THE AGENCY/GROUP/ORGANIZATION WAS CONSULTED. WHAT ARE THE ANTICIPATED OUTCOMES OF THE CONSULTATION OR AREAS FOR IMPROVED COORDINATION?</p>	<p>The Lancaster City Housing Authority's (LCHA) meets with their Resident Advisory Board in the development process of their Annual Action Plan. Then the City of Lancaster annually reviews the LCHA Fiscal Year Capital Fund Program and updated Five-Year Plan when applicable. The purpose of the City's review is to determine whether the documents are consistent with Lancaster's Consolidated Plan prior to submission of the documents by the Authority to the Federal Department of Housing and Urban Development (HUD). The City of Lancaster reviewed the documents submitted by LCHA for FY 2019 and certified that they were consistent with Lancaster's Consolidated Plan.</p>

Identify any Agency Types not consulted and provide rationale for not consulting

N/A

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Lancaster County Coalition to End Homelessness	The City of Lancaster works in coordination with the Lancaster County Coalition to End Homeless (LCCEH), which is the lead agency in charge of Lancaster's CoC. The City participated in a joint funding application process run by the LCCEH to award its ESG funds. A City representative also sits on the Board. The LCCEH has established the HEADING HOME Ten Year Action Plan to Prevent and End Homelessness. The City coordinates its ESG funds with the goals and actions established in the plan. Additionally, the LCCEH has recently released its strategic plan that will build capacity and focus direction (see attached). The City has consulted with the CoC regarding its 2019 ESG program. Built into its structure and through the preparation of the attached strategic plan, LCCEH met with publicly funded institutions to ensure proper discharge planning. The Lancaster County Re-Entry Management Organization (RMO) focuses specifically on citizens returning from corrections institutions and programs. Hospitals, county behavioral health, RMO, housing and other various social service providers are represented at the various levels of the Continuum of Care, including its Homeless Service Provider Network (front-line staff), Continuum of Care Planning Committee (management level staff), Leadership Board (upper management) and Executive Committee (sub-set of Leadership Board). City and County staff participate at all levels of the Continuum of Care. The City is also involved in LCCEH boards and committees; employees attend the Homeless Service Providers Network meeting, the Continuum of Care Planning Committee and the LCCEH Leadership Council and Executive Committee. The City also meets with the lead agency, the Lancaster County Redevelopment Authority (recipient of entitlement ESG funds), and United Way (private funding provider) to coordinate efforts.

Table 3 - Other local / regional / federal planning efforts

Narrative

The City of Lancaster routinely works closely with the Lancaster County Planning Department and the Lancaster County Inter-Municipal Committee (LIMC). The LIMC is a Council of Governments comprised of 9 municipalities located in the central part of Lancaster County, including and surrounding the City of Lancaster, established to address intermunicipal challenges and concerns in central Lancaster County, Pennsylvania. It encourages and facilitates intermunicipal

cooperation, helps coordinate multi-municipal programs and activities, undertakes projects that will benefit its member municipalities, and provides a forum for municipal officials to discuss issues of mutual interest.

Amendment 2: CPED staff responsible for the administration of the CDBG-CV and ESG-CV dollars have had several consultations with the organizational partners listed below:

1. Lancaster County Housing & Redevelopment Authority
2. City of Lancaster Executive Leadership and Key Chiefs and Managers
3. SoWe Collaborative Team Members
4. Spanish American Civic Association (SACA)
5. Community Action Partnership (CAP)
6. Lanc Co My Home
7. United Way
8. Habitat for Humanity
9. Tabor Community Services
10. ASSETS
11. United States Department of Housing and Urban Development (HUD)
12. Eviction Prevention Network Representatives
13. HDC MidAtlantic
14. Lancaster County Community Foundation
15. HUD
16. City Council

Amendment 3: CPED staff responsible for the administration of the ESG-CV dollars have had several consultations with the organizational partners listed below:

1. Lancaster County Housing & Redevelopment Authority
2. City of Lancaster Executive Leadership and Key Chiefs and Managers
3. Community Action Partnership (CAP)

4. Lanc Co My Home
5. United Way
6. Tabor Community Services
7. United States Department of Housing and Urban Development (HUD)
8. Eviction Prevention Network Representatives
9. Lancaster County Community Foundation
10. City Council
11. Parish Resources
12. CVCCS

Amendment 4: CPED staff responsible for the administration of the CDBG-CV dollars relied on the recently completed consolations through the five year consolidated action plan (2021 – 2025) process. Details of those consolations can be found in aforementioned plan.

AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

A legal advertisement was placed in the Lancaster Newspaper on Friday, May 14, 2019 announcing the 30-day public comment period and public meeting to be held on Friday, June 7, 2019. The notices were also placed on the City's website with the draft plan. The City Council was addressed on June 3rd and members of the audience and the local newspaper were also informed of the public comment period. On June 7th, a public meeting was held. There were not attendees. On June 11th, City Council approved the proposed budget. You can find documentation of the above in the attachments/appendices.

In general, the City Administration has been successful in engaging the City Council and organizational partners through direct emails, phone calls, and in-person conversation at public meetings. In hopes of increasing and enriching engagement with other city stakeholders and residents, the Department of Community Planning and Economic Development will revisit the Citizen Participation Plan and consider future modifications.

Amendment 1: The City's Citizen Participation Plan states that the Prior to executing an amendment to any Action Plan, the City will provide citizens with reasonable notice of and an opportunity to comment on such proposed "substantial changes." The City will consider any comments and, if deemed appropriate, modify its proposed "substantial changes" prior to forwarding it to HUD.

In accordance with the City's Citizen Participation Plan, a legal advertisement was placed in the Lancaster Newspaper on March 5th, 2020 announcing the 30-day public comment period ending on April 5, 2020. The amended plan is on the City's website.

Amendment 2: In accordance with the City's Citizen Participation Plan, a legal advertisement was placed in the Lancaster Newspaper on May 29th 2020 announcing the 5-day public comment period. Persons interested in reviewing and/or commenting on the proposed amendments can access the amended draft on the City's website or contact Susannah Thorsen by email at SThorsen@cityoflancasterpa.com. The City will accept citizen comments on these amendments to the 2019 Annual Action Plan for 5 days from Monday, June 1st, 2020 to the end of the day Friday, June 5th, 2020.

In addition, the City of Lancaster will conduct a public hearing regarding these amendments on Tuesday, June 9th at 7:30 p.m. during Lancaster City Council's regularly scheduled meeting on that date and time. Details on how to access and participate in that meeting can be found on the City's website at <https://www.cityoflancasterpa.com/city-council/>.

If community members have limited English, they are advised to contact the City's Language Access Coordinator, Zayra Falu at Zfalu@cityoflancasterpa.com and the City will make a good faith effort to provide interpretative services.

Amendment 3: In accordance with the City's Citizen Participation Plan, a legal advertisement was placed in the Lancaster Newspaper on January 4th, 2021 announcing the 5-day public comment period. Persons interested in reviewing and/or commenting on the proposed amendments can access the amended draft on the City's website or contact Susannah Thorsen by email at SThorsen@cityoflancasterpa.com. The City will accept citizen comments on these amendments to the 2019 Annual Action Plan for 5 days from Monday, January 4th, 2021 to the end of the day Friday, January 8th, 2021.

In addition, the City of Lancaster will conduct a public hearing regarding these amendments on Tuesday, January 12th at 7:30 p.m. during Lancaster City Council's regularly scheduled meeting on that date and time. Details on how to access and participate in that meeting can be found on the City's website at <https://www.cityoflancasterpa.com/city-council/>.

If community members have limited English, they are advised to contact the City's Language Access Coordinator, Zayra Falu at Zfalu@cityoflancasterpa.com and the City will make a good faith effort to provide interpretative services.

Amendment 4: In accordance with the City's Citizen Participation Plan, a legal advertisement was placed in the Lancaster Newspaper on August 4th, 2021 announcing the 5-day public comment period. Persons interested in reviewing and/or commenting on the proposed amendments can access the amended draft on the City's website or contact Susannah Thorsen by email at SThorsen@cityoflancasterpa.com. The City will accept citizen comments on these amendments to the 2019 Annual Action Plan for 5 days from Wednesday, August 4th, 2021 to the end of the day Tuesday, August 10th, 2021.

In addition, the City of Lancaster will conduct a public hearing regarding these amendments on Tuesday, August 10th at 7:30 p.m. during Lancaster City Council's regularly scheduled meeting on that date and time. Details on how to access and participate in that meeting can be found on the City's website at <https://www.cityoflancasterpa.com/city-council/>.

If community members have limited English, they are advised to contact the City's Language Access Coordinator, Zayra Falu at Zfalu@cityoflancasterpa.com and the City will make a good faith effort to provide interpretative services.

Amendment 5: In accordance with the City's Citizen Participation Plan, a legal advertisement was placed in the Lancaster Newspaper (LNP) on July 5, 2022 announcing the 30-day public comment period ending on August 8, 2022. The amended plan is available for public review and comment on the City's website. All comments regarding the proposed changes can be sent to Brynn K. McGowan verbally or in writing at the following:

- Phone: 717-719-3838
- Email: bmcgowan@cityoflancasterpa.com

If community members have limited English, they are advised to contact the City's Language Access Coordinator, Zayra Falu at Zfalu@cityoflancasterpa.com and the City will make a good faith effort to provide interpretative services.

Citizen Participation Outreach

Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
Public Meeting		No attendees	No comments Received	N/A	
Newspaper Ad		N/A	No comments received	N/A	See appendix
Internet Outreach		N/A	No comments received	N/A	http://cityoflancasterpa.com/resident/plans-reports
Other – City Council meeting		Council members and members of the public filled the room (approx. 25 people)	No comments received	N/A	
Newspaper Ad		N/A	See appendix	See appendix	See appendix
Internet Outreach		N/A	No comments received	N/A	https://cityoflancasterpa.com/departments/department-of-community-planning-economic-development/community-development-division/

Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
Newspaper Ad		N/A	No written comments received.	N/A	Proof of publication to be included in the final draft
Public Meeting		See URL provided for details.	Comments can be found in the URL provided.	There were no unaccepted comments.	June 9 th , 2020 7:30 p.m. More information found here: https://www.cityoflancasterpa.com/city-council/
Internet Outreach		N/A	No written comments received.	N/A	https://cityoflancasterpa.com/departments/department-of-community-planning-economic-development/community-development-division/
Newspaper Ad		TBD	TBD	TBD	Proof of publication to be included in the final draft
Internet Outreach		TBD	TBD	TBD	https://cityoflancasterpa.com/departments/department-of-community-planning-economic-development/health-housing-community-development-division/bureau-of-lead-safety-community-development/

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

Expected resources will be devoted to providing supplemental funding to a variety of programs that work toward accomplishing our primary objectives:

1. Provide decent, affordable rental and owner-occupied housing for low- and very low-income persons throughout the City;
2. Upgrade public infrastructure and facilities in areas of the City principally occupied by persons with low- and very low-incomes;
3. Provide human services for low- and very low-income individuals and families;
4. Improve accessibility for persons with disabilities; and
5. Support emergency shelters and improve supportive services for persons experiencing homeless or those at-risk of becoming homeless, by helping them obtain and sustain permanent housing.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,660,779	0	0	1,660,779	0	Entitlement Amount and estimated Program Income
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance	142,487	0	0	142,487	0	Entitlement Amount

		Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing						
Other	CDBG-CV	Prevent, prepare for, and respond to coronavirus	1,004,871	0	0	1,004,871	0	CDBG-CV Dollars
Other	ESG-CV (1 st Round)	Prevent, prepare for, and respond to coronavirus	503,203	0	0	503,203	0	ESG-CV Dollars
Other	ESG-CV (2 nd &3 rd Round)	Prevent, prepare for, and respond to coronavirus	809,244	0	0	\$809,254	0	ESG-CV Dollars
Other	CDBG-CV (2nd and 3rd Round)	Prevent, prepare for, and respond to coronavirus	\$548,068	0	0	\$548,068	0	CDBG-CV Dollars

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Federal funds will continue to leverage private, state and local funds. CDBG funds will supplement a variety of programs that have other sources of funding. The Streets Improvements program generally utilizes other state grant funds as well as City Capital Improvement funds. The City of Lancaster’s internal operating funds also supplement the Housing Code Enforcement Program and the Neighborhood Crime Prevention Program.

The CDBG funds used for the Micro-Enterprise development program represents less than 5% of their total program budget; the majority of their budget is comprised of privately raised funds. The Fair Housing Program also receives private funds, in addition to state and local funds.

The ESG funds will be utilized for Rapid Rehousing. These funds will leverage United Way and FEMA Emergency Food and Shelter Program dollars, as well as other private donations and grants secured by providers.

The matching requirements for City of Lancaster’s CDBG will be met by way of the City’s General Funds. ESG Rapid Rehousing Programs will be matched by VA funds, the Pennsylvania Coalition Against Domestic Violence, United Way, Continuum of Care funds and other private donations. All matched funds will pay for expenses that are eligible under ESG, such as coordinated assessment, street outreach, rental and financial assistance, case management and shelter operations.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

N/A

Discussion

N/A

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Housing	2016	2020	Affordable Housing	LANCASTER CITY	Maintain Affordable Housing Provide Suitable Living Environment	CDBG: \$1,056,544 ESG: \$0 CDBG-CV: \$600,000	Public service activities for Low/Moderate Income Housing Benefit: 150 Households Assisted Homeowner Housing Rehabilitated: 35 Household Housing Unit Housing Code Enforcement/Foreclosed Property

								Care: 2500 Household Housing Unit Other: 6 Other Homeowner Housing Rehabilitated: 15 Household Housing Unit Public service activities for Low/Moderate Income Housing Benefit: 250 Households Assisted
2	Removal of Blight	2016	2020	Affordable Housing	LANCASTER CITY	Expand Economic Opportunities Maintain Affordable Housing Provide Suitable Living Environment	CDBG: 0 ESG: \$0	Homeowner Housing Rehabilitated: 25 Household Housing Unit
3	Economic Development	2016	2020	Non-Housing Community Development	LANCASTER CITY	Expand Economic Opportunities	CDBG: \$5,000 ESG: \$0 CDBG-CV: \$250,000	Businesses assisted: 150
4	Create Suitable Living Environment	2016	2020	Affordable Housing Non-Housing Community Development	LANCASTER CITY	Provide Suitable Living Environment	CDBG: \$390,000 ESG: \$0 CDBG-CV: \$702,939	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 33567 Households Assisted Public service activities for Low/Moderate Income Housing Benefit: 33567 Households Assisted Public service activities for Low/Moderate Income Housing Benefit: 12585 Households Assisted

								Public Service Activities for other than Low/Mod Housing Benefit: 50 Persons Assisted
5	Assist Homeless Persons	2016	2020	Homeless	LANCASTER CITY	Homeless Services	CDBG: \$0 ESG: \$131,801 ESG-CV (1 st Round): \$503,203 ESG-CV (2 nd & 3 rd Round): \$809,254	Tenant-based rental assistance / Rapid Rehousing: 10 Households Assisted Homeless Person Overnight Shelter: 175 individuals assisted Homeless Persons Overnight Shelter: 360

Table 6 – Goals Summary

Goal Name	Housing
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Goal Description

The Critical Repair and Lead Hazard Reduction Program Administration Program and the Lead Hazard Removal Matching Fund - Provides assistance to reduce or eliminate lead hazards in housing for qualified applicants. Eligible applicants receive financial assistance to reduce lead hazards found in the home through a risk assessment.

The Critical Repair Program - A loan program that provides financial and technical assistance for the critical repairs of eligible, owner-occupied, single-family housing units in the City of Lancaster.

In 2019, the City of Lancaster will continue to support the Fair Housing Program. This program is carried out by the Lancaster Housing Opportunity Partnership (LHOP) and receives CDBG Administrative funds to address impediments identified in the 2013 Analysis of Impediments to Fair Housing Choice. The program also provides services to landlords and tenants in relation to Fair Housing law and landlord/tenant issues. Approximately 150 households will see a service through technical assistance in Fair Housing law. The Fair Housing Program was tasked with addressing the impediments to fair housing as detailed in the analysis of impediments to fair

The City will also continue to ensure meaningful access to programs and activities by Limited English Proficient (LEP) persons through the implementation of the City of Lancaster's Language Access Plan (official document in attachments).

The Code Enforcement Program - Improves the health and safety conditions in all city homes, prevents deterioration of the City's housing stock, and stops the spread of blight through proactive code enforcement.

Amendment 1: After consultation with HUD Regional representatives, it is proposed that the unspent Vacant & Blighted dollars (totaling \$86,411.96) be re-assigned to a new National Objective (N.O.) that better reflects the program's goals. Vacant and Blighted was previously listed under N.O. Slum/Blight Spot Benefit; the goal of which is to change the physical environment of a deteriorating area. Although this continues to be a goal of the Vacant & Blighted program, the core goal of the program is the improvement of residential structures which, upon completion, will be occupied by low- and moderate-income renters or homeowners. Therefore, we are re-designating the program under the Low/Mode Housing Activities N.O.

Amendment 2: A program with a goal of one-time or short-term (no more than 3-months) emergency payments on behalf of individuals or families, generally for the purpose of keeping residents in stable housing. Examples include utility payments to prevent cutoff of service, and rent/mortgage payments to prevent eviction.

In addition, with an increase in financial insecurity, the City predicts an increased need for home repair dollars for owner-occupied homes; focused on habitability, accessibility, and historic preservation needs for low to moderate income residents. Allowing for safe and healthy living spaces, aging in place, wealth building through home ownership, etc.

Amendment 4: Prior year programs/activities have underspent and we are seeing housing rehabilitation needs exacerbated due to the financial impacts of COVID-19. Observing barriers to participating in current Critical Repair Program and wanted to utilize this as an opportunity to pilot a more accessible grant program for very-low income homeowners. Homeowners forego critical repairs due to financial constraints – exacerbated over 2020/2021 by COVID-19. Introducing Critical Repair Grant Program for very-low income families – at or below 50% AMI; Program is available to all City homeowners that meet household income criteria. Cross-promoted with Lead Hazard Control and Healthy Homes program, targeting the program in 4 census tracts in the Southeast and Southwest quadrants. This program adaptation is aligned with community input regarding assistance to homeowners for housing repairs and revitalization.

Amendment 5:

1. Minor Budgetary Amendment: Due to an increase in unmet, identified needs for Critical Repairs and existing, adequate funding for the Lead Hazard Control Program, the City has decided to reallocate \$14,542.63 in 2019 CDBG entitlement funding from the 2019 Lead Hazard Control to 2019 Critical Repair activity to provide additional funding flexibility.
2. Substantial Budgetary Amendment: Due to program spending capacity constraints and the expiration of grant periods of performance, the City will reallocate \$141,721.25 in CDBG-CV funding from Project CV – Emergency Rental Assistance under this goal to CV – Public Health Services under the Create Sustainable Living Environment goal via a substantial budgetary amendment.

Goal Name	Removal of Blight
<p>Goal Description</p> <p>The Vacant & Blighted Program - Acquisition of vacant and/or blighted residential and commercial properties. Used as a last resort strategy after all other code enforcement efforts have been deemed unsuccessful. Increases the availability of quality affordable housing and economic opportunities for Lancaster residents.</p> <p>Amendment 1: After consultation with HUD Regional representatives, it is proposed that the unspent Vacant & Blighted dollars (totaling \$86,411.96) be re-assigned to a new National Objective (N.O.) that better reflects the program’s goals. Vacant and Blighted was previously listed under N.O. Slum/Blight Spot Benefit; the goal of which is to change the physical environment of a deteriorating area. Although this continues to be a goal of the Vacant & Blighted program, the core goal of the program is the improvement of residential structures which, upon completion, will be occupied by low- and moderate-income renters or homeowners. Therefore, we are re-designating the program under the Low/Mode Housing Activities N.O.</p>	
Goal Name	Economic Development
<p>Goal Description</p> <p>The Assets Program - Provides small business training, mentoring, loans and other technical assistance to lower-income men and women who wish to establish or expand micro-enterprise businesses.</p> <p>Amendment 2: As business have had to adapt to COVID-19 induced regulations and restrictions, the City sees a need to provide technical assistance, grants, loans, and other financial assistance to establish, stabilize, and expand microenterprises.</p> <p>Additional for the payment of salaries and overhead costs associated with property inspections and follow-up actions (such as legal proceedings) directly related to the enforcement (not correction) of state and local codes. These dollars must also be spent in a predetermined low/moderate-income area, outlined by the City.</p>	
Goal Name	Create Suitable Living Environment

Goal Description

The Street Improvement Program - Improves selected segments of streets in targeted areas through street paving and the installation of ADA ramps.

The Neighborhood Crime Prevention Program - Funds extra patrols of street operations group primarily stationed in lower-income areas of the City. The objective of the unit is to reduce crime and improve the quality-of-life for residents in City neighborhoods.

Amendment 2: In an effort to protect the community’s public health and wellbeing and create a suitable and healthy living environment for all, the City has set aside funds for health services (including, supplies and materials) addressing the physical health needs of residents of the community. We would pay for the salaries of Health Officers and other personnel tasked with performing work intended to limit the spread of COVID-19. We would also pay for certain supplies and materials to support goals of the public health program.

Amendment 4: We have not been significantly utilizing Planning and Admin in prior CV allocations and therefore have room to include additional amounts for planning activities. Understanding the community health needs post COVID-19 is critical to advocating for the health and safety of our residents – this is true at the neighborhood level, municipal level, county level, and the state/federal level. This provides flexibility to continue to monitor the impact of COVID-19 on our community, to identify health and quality of life disparities, and develop programming to advance equity in our City.

Additionally, this is a unique opportunity to set-aside a larger allocation of public service dollars. Downstream impacts of COVID-19 have not even been realized yet, but it is likely that we will continue to see disparities among our most vulnerable residents and there will be increased need for a variety of health and social services and public service programs. This category offers a lot of flexibility to meet the needs of the community, with either programming provided directly by city government or provided by community-based organizations and service agencies

Community Input: Community input regarding public services will be utilized to guide and prioritize subsequent funding decisions – interestingly, it is likely that the top 3 public service needs identified by the community – mental and physical health services, substance abuse services, and youth services – stand to be among those most exacerbated by COVID-19

Amendment 5:

- 1. Substantial Budgetary Amendment: Due to program spending capacity constraints and the expiration of grant periods of performance, the City will reallocate \$141,721.25 in CDBG-CV funding from Project CV – Emergency Rental Assistance under the Housing goals to CV – Public Health Services which is under this goal via substantial budgetary amendment.

Goal Name	Assist Homeless Persons
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Goal Description

The Rapid Rehousing Program - Provides short and medium-term rental assistance, casework, and housing relocation and stabilization services to our homeless community.

Amendment 2: The City is interested in increasing its Rapid Rehousing program to support already inundated services that we predict will see an increase in clients as financial insecurity increasing due to COVID-19's impact on the economy. Rapid Rehousing services may include housing relocation, stabilization, and/or short-and/or medium-term rental assistance as necessary to help individuals or families living in shelters or in places not meant for human habitation move as quickly as possible into permanent housing and achieve stability in that housing.

The City would like to support emergency shelters through

- Renovations;
- Essential Services, including case management, child care, education services, employment assistance and job training, outpatient health services, legal services, life skills training, mental health services, substance abuse treatment services, transportation, and services for special populations;
- Shelter Operations, including maintenance, rent, repair, security, fuel, equipment, insurance, utilities, food, furnishings, and supplies necessary for the operation of the emergency shelter;
- Where no appropriate emergency shelter is available for a homeless family or individual, eligible costs may also include a hotel or motel voucher for that family or individual.

Finally, the City is interested in providing additional outreach support to Lancaster City's homeless community in hopes of providing essential services related to reaching out to unsheltered homeless individuals and families, connecting them with emergency shelter, housing, or critical services, and providing them with urgent, non-facility-based care.

Amendment 3: Due to circumstances brought on by CoVid-19, there is an immediate increased need in funding for Emergency Shelters. Remaining 2019 funds will be reallocated to pay for 2021 emergency shelter operations costs. Additionally, 2nd and 3rd Round ESG-CV funding may be used to help pay for shelter operation costs. These costs may include:

- Renovations;
- Essential Services, including case management, child care, education services, employment assistance and job training, outpatient health services, legal services, life skills training, mental health services, substance abuse treatment services, transportation, and services for special populations;
- Shelter Operations, including maintenance, rent, repair, security, fuel, equipment, insurance, utilities, food, furnishings, and supplies necessary for the operation of the emergency shelter;

- Where no appropriate emergency shelter is available for a homeless family or individual, eligible costs may also include a hotel or motel voucher for that family or individual.

Additionally, the City is interested in using its 2nd and 3rd round ESG-CV dollars to pay for additional outreach support and/or rapid rehousing support to Lancaster City's homeless community. Outreach support would include providing essential services related to reaching out to unsheltered homeless individuals and families, connecting them with emergency shelter, housing, or critical services, and providing them with urgent, non-facility-based care.

AP-35 Projects - 91.420, 91.220(d)

Introduction

The City will continue to support housing, public service, economic development and programs that assist those at-risk of or experiencing homelessness. (See the 2019 CDBG ESG Funding Summary Attachment for a breakdown of activities.)

#	Project Name
1	Housing Activities
3	Public Service Activities
4	Public Improvements/Infrastructure Activities
5	Economic Development
6	Lead Hazard Control Program
7	Critical Repair
8	CDBG Planning & Admin
9	Vacant & Blighted
10	2019 - Rapid Rehousing
11	2019 - ESG Admin & Planning
12	CV-Public Health Services
13	CV- Emergency Rental Assistance
14	CV- Home Rehabilitation and Critical Repair
15	CV-Economic Recovery and Development
16	ESG19 City of Lancaster (19 – 20)
17	ESG20 City of Lancaster (20 – 21)

Table 7 – Project Information

AP-38 Project Summary

Project Summary Information

Project Name	Housing Activities
Target Area	LANCASTER CITY
Goals Supported	Housing
Needs Addressed	Maintain Affordable Housing Provide Suitable Living Environment
Funding	CDBG: \$900,000
Description	The City's Code Enforcement Program assist ensuring the maintenance of housing throughout the City. The Fair Housing Program will Other actions that will continue to address obstacles to fair housing, such as providing education and mediation between landlords and tenants.
Target Date	12/31/2020
Estimate the number and type of families that will benefit from the proposed activities	Fair Housing Services Advocates and promotes the County, State, and Federal Fair Housing and Landlord Tenant laws. Increases accessibility to affordable housing opportunities in Lancaster City for all city residents. Code Enforcement Improves the health and safety conditions in all city homes, prevents deterioration of the City's housing stock, and stops the spread of blight through proactive code enforcement.
Location Description	City of Lancaster
Planned Activities	In 2019, the City of Lancaster will continue to support the Fair Housing Program. This program is carried out by the Lancaster Housing Opportunity Partnership (LHOP) and receives CDBG Administrative funds to address impediments identified in the 2013 Analysis of Impediments to Fair Housing Choice. The program also provides services to landlords and tenants in relation

	<p>to Fair Housing law and landlord/tenant issues Approximately 150 households will see a service through technical assistance in Fair Housing law. The Fair Housing Program was tasked with addressing impediments to fair housing in the following ways:</p> <ul style="list-style-type: none"> • One-on-one tenant landlord mediation • Fair Housing trainings in partnership with PHFA and other • Work with local disability organizations to explore creation of housing opportunities that will increase housing choice for this community. • Facilitate the accessible housing units with Lancaster County by 71%. • Perform 1 Disability Rights in Housing event • Work with local immigrant and resettlement organizations to address ensure that fair housing rights are understood and accommodated for these • Distribute of the Tenant/Landlord Rights and Responsibilities Manual in print and electronically in multiple languages, including Spanish <p>The City will also continue to ensure meaningful access to programs and activities by Limited English Proficient (LEP) persons through the development and implementation of the City of Lancaster’s Language Access Plan.</p>
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Project Name	Public Service Activities
Target Area	LANCASTER CITY
Goals Supported	Create Suitable Living Environment
Needs Addressed	Provide Suitable Living Environment
Funding	CDBG: \$120,000
Description	Public Service Activities
Target Date	
Estimate the number and type of	Neighborhood Crime - Prevention Funds extra patrols of a street operations group primarily stationed in lower-income areas of the City. The objective of the unit is to reduce crime and improve the quality of life for residents in City neighborhoods

families that will benefit from the proposed activities	
Location Description	City of Lancaster
Planned Activities	Neighborhood Crime - Prevention Funds extra patrols of a street operations group primarily stationed in lower-income areas of the City. The objective of the unit is to reduce crime and improve the quality of life for residents in City neighborhoods

Project Name	Public Improvements/Infrastructure Activities
Target Area	LANCASTER CITY
Goals Supported	Create Suitable Living Environment
Needs Addressed	Provide Suitable Living Environment
Funding	CDBG: \$270,000
Description	This project is for public improvements, specifically streets improvements.
Target Date	12/31/2020
Estimate the number and type of families that will benefit from the proposed activities	Street Improvements Improves selected segments of streets in targeted areas through street paving and the installation of ADA ramps.
Location Description	City of Lancaster

Planned Activities	Street Improvements Improves selected segments of streets in targeted areas through street paving and the installation of ADA ramps.
Project Name	Economic Development
Target Area	LANCASTER CITY
Goals Supported	Economic Development
Needs Addressed	Expand Economic Opportunities
Funding	CDBG: \$5,000
Description	Economic Development
Target Date	12/31/2020
Estimate the number and type of families that will benefit from the proposed activities	Assets (Microenterprise Dev) Provides small business training, mentoring, loans and other technical assistance to lowerincome men and women who wish to establish or expand microenterprise businesses.
Location Description	City of Lancaster
Planned Activities	Assets (Microenterprise Dev) Provides small business training, mentoring, loans and other technical assistance to lowerincome men and women who wish to establish or expand microenterprise businesses.

Project Name	Lead Hazard Control Program
Target Area	LANCASTER CITY
Goals Supported	Housing Removal of Blight Create Suitable Living Environment
Needs Addressed	Maintain Affordable Housing Provide Suitable Living Environment
Funding	CDBG: \$160,457.37
Description	Lead Hazard Control Program
Target Date	12/31/2020
Estimate the number and type of families that will benefit from the proposed activities	Critical Repair and Lead Hazard Reduction Program AS WELL AS Lead Hazard Removal Matching Funds - Provides assistance to reduce or eliminate lead hazards in housing for qualified applicants. Eligible applicants receive financial assistance to reduce lead hazards found in the home through a risk assessment.
Location Description	City of Lancaster
Planned Activities	Provides assistance to reduce or eliminate lead hazards in housing for qualified applicants. Eligible applicants receive financial assistance to reduce lead hazards found in the home through a risk assessment.
Project Name	Critical Repair
Target Area	LANCASTER CITY

Goals Supported	Housing Removal of Blight Create Suitable Living Environment
Needs Addressed	Maintain Affordable Housing
Funding	CDBG: \$439,086.71
Description	Critical Repair
Target Date	12/31/2022
Estimate the number and type of families that will benefit from the proposed activities	Critical Repair and Lead Hazard Reduction Program Admin Provides assistance to reduce or eliminate lead hazards in housing for qualified applicants. Eligible applicants receive financial assistance to reduce lead hazards found in the home through a risk assessment
Location Description	City of Lancaster
Planned Activities	Critical Repair and Lead Hazard Reduction Program Admin Provides assistance to reduce or eliminate lead hazards in housing for qualified applicants. Eligible applicants receive financial assistance to reduce lead hazards found in the home through a risk assessment

Project Name	CDBG Planning & Admin
Target Area	LANCASTER CITY
Goals Supported	
Needs Addressed	

Funding	CDBG: \$434,235
Description	This project will cover direct and indirect administrative costs of the CDBG program. Costs include salaries, fringes, space rental, audit costs, office supplies, and other administrative costs.
Target Date	
Estimate the number and type of families that will benefit from the proposed activities	This project will cover direct and indirect administrative costs of the CDBG program. Costs include salaries, fringes, space rental, audit costs, office supplies, and other administrative costs.
Location Description	City of Lancaster
Planned Activities	This project will cover direct and indirect administrative costs of the CDBG program. Costs include salaries, fringes, space rental, audit costs, office supplies, and other administrative costs.

Project Name	Vacant & Blighted
Target Area	LANCASTER CITY
Goals Supported	Housing Removal of Blight
Needs Addressed	Maintain Affordable Housing Provide Suitable Living Environment
Funding	CDBG: \$50,441.92

Description	<p>Acquisition of vacant and/or blighted residential and commercial properties. Used as a last resort strategy after all other code enforcement efforts have been deemed unsuccessful. Increases the availability of quality affordable housing and economic opportunities for Lancaster residents.</p> <p>Amendment 1: After consultation with HUD Regional representatives, it is proposed that the unspent Vacant & Blighted dollars (totaling \$86,411.96) be re-assigned to a new National Objective (N.O.) that better reflects the program's goals. Vacant and Blighted was previously listed under N.O. Slum/Blight Spot Benefit; the goal of which is to change the physical environment of a deteriorating area. Although this continues to be a goal of the Vacant & Blighted program, the core goal of the program is the improvement of residential structures which, upon completion, will be occupied by low- and moderate-income renters or homeowners. Therefore, we are re-designating the program under the Low/Mode Housing Activities N.O.</p>
Target Date	12/31/2020
Estimate the number and type of families that will benefit from the proposed activities	Acquisition of vacant and/or blighted residential and commercial properties. Used as a last resort strategy after all other code enforcement efforts have been deemed unsuccessful. Increases the availability of quality affordable housing and economic opportunities for Lancaster residents.
Location Description	City of Lancaster
Planned Activities	Acquisition of vacant and/or blighted residential and commercial properties. Used as a last resort strategy after all other code enforcement efforts have been deemed unsuccessful. Increases the availability of quality affordable housing and economic opportunities for Lancaster residents.
Project Name	ESG19 City of Lancaster (19 – 20)
Target Area	LANCASTER CITY
Goals Supported	Assist Homeless Persons

Needs Addressed	Homeless Services
Funding	ESG: \$142,487
Description	<p>The City is interested in increasing its Rapid Rehousing program to support already inundated services that we predict will see an increase in clients as financial insecurity increasing due to COVID-19's impact on the economy. Rapid Rehousing services may include housing relocation, stabilization, and/or short-and/or medium-term rental assistance as necessary to help individuals or families living in shelters or in places not meant for human habitation move as quickly as possible into permanent housing and achieve stability in that housing.</p> <p>The City would like to support emergency shelters through</p> <ul style="list-style-type: none"> • Renovations, • essential services (including case management, child care, education services, employment assistance and, job training, outpatient health services, legal services, life skills training, mental health services, substance abuse treatment services, transportation, and services for special populations), • shelter operations (including maintenance, rent, repair, security, fuel, equipment, insurance, utilities, food, furnishings, and supplies necessary for the operation of the emergency shelter), • where no appropriate emergency shelter is available for a homeless family or individual, eligible costs may also include a hotel or motel voucher for that family or individual. <p>The City is also interested in providing additional outreach support to Lancaster City's homeless community in hopes of providing essential services related to reaching out to unsheltered homeless individuals and families, connecting them with emergency shelter, housing, or critical services, and providing them with urgent, non-facility-based care.</p> <p>Finally, the City will use no more than 7.5% of the funding to pay for administration costs associated with correctly and effectively dispersing the funds into the community.</p>
Target Date	6/30/2020
Estimate the number and type of families that will	Assist 260 households.

benefit from the proposed activities	
Location Description	City of Lancaster
Planned Activities	<p>Provides short- and medium-term rental assistance, casework, and housing relocation and stabilization services to our homeless community.</p> <p>Provide support emergency shelters by funding renovations, essential services, shelter operations and/or hotel/motel vouchers.</p>

Project Name	ESG20 City of Lancaster (20 – 21)
Target Area	LANCASTER CITY
Goals Supported	Assist Homeless Persons
Needs Addressed	Homeless Services
Funding	<p>ESG: \$145,929</p> <p>ESG-CV 1st Round: \$503,203</p> <p>ESG-CV 2nd & 3rd Round: \$809,254</p>
Description	<p>The City is interested in increasing its Rapid Rehousing program to support already inundated services that we predict will see an increase in clients as financial insecurity increasing due to COVID-19's impact on the economy. Rapid Rehousing services may include housing relocation, stabilization, and/or short-and/or medium-term rental assistance as necessary to help individuals or families living in shelters or in places not meant for human habitation move as quickly as possible into permanent housing and achieve stability in that housing.</p>

	<p>The City would like to support emergency shelters through</p> <ul style="list-style-type: none"> • Renovations, • essential services (including case management, child care, education services, employment assistance and, job training, outpatient health services, legal services, life skills training, mental health services, substance abuse treatment services, transportation, and services for special populations), • shelter operations (including maintenance, rent, repair, security, fuel, equipment, insurance, utilities, food, furnishings, and supplies necessary for the operation of the emergency shelter), • where no appropriate emergency shelter is available for a homeless family or individual, eligible costs may also include a hotel or motel voucher for that family or individual. <p>The City is also interested in providing additional outreach support to Lancaster City’s homeless community in hopes of providing essential services related to reaching out to unsheltered homeless individuals and families, connecting them with emergency shelter, housing, or critical services, and providing them with urgent, non-facility-based care.</p> <p>Finally, the City will use no more than 7.5% of the funding to pay for administration costs associated with correctly and effectively dispersing the funds into the community.</p>
Target Date	6/30/2021
Estimate the number and type of families that will benefit from the proposed activities	<p>ESG-CV - Tenant-based rental assistance/rapid rehousing - 10 households assisted. and homeless persons overnight shelter - 175 households assisted.</p> <p>Current figures now show that we are down 28 beds this winter due to CoVid-19 regulations. National figures estimate that over the winter we will see an additional 1000 people cycle through the homeless system throughout Lancaster County. Although an estimate, that figure represents at a minimum an increase of an averaged 11 beds per night. Therefore, we are looking to fund an additional 40 shelter beds with the County.</p> <p>In addition to the above, we expect a need for additional rapid rehousing, homeless outreach, and homeless prevention services will become clear with further research and consultation.</p>

Location Description	City of Lancaster
Planned Activities	ESG-CV 1 st Round- Tenant-based rental assistance/rapid rehousing - 10 households assisted. and homeless persons overnight shelter – 175 ESG-CV 2 nd & 3 rd Round TBD

Project Name	CV-Public Health Services
Target Area	LANCASTER CITY
Goals Supported	Create Suitable Living Environment
Needs Addressed	Provide Suitable Living Environment
Funding	CDBG-CV: \$644,660.25
Description	Health Services (including, supplies and materials) addressing the physical health needs of residents of the community. We would pay for the salaries of Health Officers and other personnel tasked with performing work intended to limit the spread of COVID-19. We would also pay for certain supplies and materials to support goals of the public health program. 24 CFR 570.201(e)
Target Date	08/31/2021
Estimate the Number and type of Families that will benefit from the proposed activities	Public service activities for Low/Moderate Income Housing Benefit: 12,585 Households Assisted Public service activities for other than Low/Moderate Income Housing Benefit: 50 people

Location Description	City of Lancaster
Planned Activities	Health Services (including, supplies and materials) addressing the physical health needs of residents of the community. We would pay for the salaries of Health Officers and other personnel tasked with performing work intended to limit the spread of COVID-19. We would also pay for certain supplies and materials to support goals of the public health program. 24 CFR 570.201(e)

Project Name	CV- Emergency Rental Assistance
Target Area	LANCASTER CITY
Goals Supported	Housing
Needs Addressed	Maintain Affordable Housing Provide Suitable Living Environment
Funding	CDBG-CV: \$308,278.75
Description	One-time or short-term (no more than six months) emergency payments on behalf of individuals or families, generally for the purpose of keeping residents in stable housing. Examples include utility payments to prevent cutoff of service, and rent/mortgage payments to prevent eviction. 24 CFR 570.207(b)(4)
Target Date	8/31/2021

Estimate the Number and type of Families that will benefit from the proposed activities	Public service activities for Low/Moderate Income Housing Benefit: 250 Households Assisted
Location Description	City of Lancaster
Planned Activities	One-time or short-term (no more than six months) emergency payments on behalf of individuals or families, generally for the purpose of keeping residents in stable housing. Examples include utility payments to prevent cutoff of service, and rent/mortgage payments to prevent eviction. 24 CFR 570.207(b)(4)

Project Name	CV- Home Rehabilitation and Critical Repair
Target Area	LANCASTER CITY
Goals Supported	Housing
Needs Addressed	Maintain Affordable Housing Provide Suitable Living Environment Housing

	Removal of Blight
Funding	CDBG-CV: \$150,000
Description	Funds for home repairs of owner-occupied homes; focused on habitability, accessibility, and historic preservation needs for low to moderate income residents. Allowing for safe and healthy living spaces, aging in place, wealth building through home ownership, etc.
Target Date	8/31/2021
Estimate the Number and type of Families that will benefit from the proposed activities	Homeowner Housing Rehabilitated: 15 Household Housing Unit
Location Description	City of Lancaster
Planned Activities	Critical Repair and Lead Hazard Reduction Program Admin Provides assistance to reduce or eliminate lead hazards in housing for qualified applicants. Eligible applicants receive financial assistance to reduce lead hazards found in the home through a risk assessment

Project Name	CV- Economic Recovery and Development
Target Area	LANCASTER CITY
Goals Supported	Economic Development
Needs Addressed	Economic Development
Funding	CDBG-CV: \$250,000
Description	<p>Provide economic support such as technical assistance, grants, loans, and capital improvements to establish, stabilize, and expand microenterprises. 24 CFR 570.203(c)</p> <p>Additional for the payment of salaries and overhead costs associated with property inspections and follow-up actions (such as legal proceedings) directly related to the enforcement (not correction) of state and local codes. These dollars must also be spent in a predetermined low/moderate-income area, outlined by the City. 24 CFR 570.202(c)</p>
Target Date	8/31/2021
Estimate the Number and type of Families that will benefit from the proposed activities	150 Businesses Assisted
Location Description	City of Lancaster
Planned Activities	<p>Provide economic support such as technical assistance, grants, loans, and capital improvements to establish, stabilize, and expand microenterprises. 24 CFR 570.203(c)</p> <p>Additional for the payment of salaries and overhead costs associated with property inspections and follow-up actions (such as legal proceedings) directly related to the enforcement (not correction) of state and local codes. These dollars must also be spent in a predetermined low/moderate-income area, outlined by the City. 24 CFR 570.202(c)</p>

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

All funds will be used in the City of Lancaster. Projects that have direct beneficiaries will only serve low- and moderate-income households, while other programs will provide CDBG funds only in low- and moderate-income areas of the City. The only exception is the vacant & blighted program which will expend funds to address blight on a spot basis.

Geographic Distribution

Target Area	Percentage of Funds
LANCASTER CITY	100

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Investing in the low- and moderate-income areas of the City is the highest priority to stabilize these neighborhoods. It is also imperative that low and moderate-income households receive assistance as to not increase their vulnerability.

Discussion

N/A

AP-65 Homeless and Other Special Needs Activities - 91.420, 91.220(i)

Introduction

The City of Lancaster works in coordination with the Lancaster County Coalition to End Homeless (LCCEH), which is the lead agency in charge of Lancaster's CoC. The LCCEH has established the HEADING HOME Ten Year Action Plan to Prevent and End Homelessness. The City coordinates its ESG funds with the goals and actions established in the plan. Additionally, the LCCEH has recently released its strategic plan that will build capacity and focus direction (see attached). The City has consulted with the CoC regarding its 2019 ESG program.

The City is also involved in LCCEH boards and committees; employees attend the Homeless Service Providers Network meeting, the Continuum of Care Planning Committee and the LCCEH Leadership Council and Executive Committee. The City also meets with the lead agency, the Lancaster County Redevelopment Authority (recipient of entitlement ESG funds), and United Way (private funding provider) to coordinate efforts.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Homeless outreach workers provide street-based and shelter-based outreach to persons experiencing homelessness. These workers build relationships with persons experiencing homelessness and connect them with services. Outreach workers also build relationships with clients at The Community Homeless Outreach Center (CHOC). CHOC is a daytime drop-in facility that provides showers, mailboxes, telephone and internet usage, and a variety of other services to persons experiencing homelessness. Once relationships are built, outreach workers connect CHOC clients with additional services.

Lancaster County began its coordinated assessment/single point of entry system, known as Community Homeless Assessment and Referral Team (CHART), in September 2013. CHART contracted with United Way 211 to provide initial client screening into the single point of entry system. CHART workers are mobile, allowing them to conduct face-to-face initial assessments to clients who are at emergency shelters, the daytime drop-in center, on the street or in other areas. Outreach Workers are trained to conduct CHART assessments. This decreases the number of contacts a client needs to work with to obtain the services they

need.

CHART does the following:

- Ensures that households at imminent risk of homelessness get the right services at the right time and at the right level;
- Provides a single, trusted access point individuals and families can turn to for homeless prevention services, assessment, light case management and referral to emergency housing and other services to help get back on their feet;
- Focus on diversion and prevention whenever possible with shelter entry only when no other option or resource is available;
- Recognize that a successful SPE is dependent upon full provider buy-in; must have sufficient housing specialists, diversion and rapid re-housing resources; and must include permanent housing resource identification/referral at point of entry.

Addressing the emergency shelter and transitional housing needs of homeless persons

The Lancaster County Coalition to End Homelessness (LCCEH) continues to monitor the need of emergency and transitional housing. Emergency shelter that can be accessed by any family type is the highest priority to receive funding in 2019 because this is the biggest area of need in the community.

The Lancaster County Coalition to End Homelessness began a Gaps Analysis Committee in late 2014. This committee reviews gaps in the service system for homeless individuals. During 2016, the committee reviewed the availability of emergency shelter and transitional housing to individuals or households experiencing a disability or in need of medical care in addition to experiencing homelessness. This review resulted in the establishment of a training for Emergency Shelters and Transitional Shelters on Fair Housing, specifically on ADA requirements. The training took place in March 2017 and was presented by the local Fair Housing program which receives CDBG funds from the City.

In response to the 2017 bottleneck or rapid rehousing services (see AP – 35 for more information), LCCEH formed a Rapid Rehousing Process Analysis and Review Committee in 2018-2019 to review, analyze, and recommend changes to the referral/connection process for our rapid rehousing services. Key City staff sat on the committee and participated in the committee's review process. Based on the analysis and ideation from this committee, the LCCEH will refocus its Continuum of Care dollars on new, innovative programs to explore other avenues for impact. Additionally, the LCCEH will redesigned a model, centralizing and

standardizing Rapid Rehousing programs. In the 2019 program year, Rapid Rehousing service providers will all be subject to a 3-month client timeline and focus on a solution driven, exit strategy for their clients instead of sustaining the same clients for long periods of time. We are very hopeful this new strategy will change our outcomes for the 2019 year.

CHART assessments are also conducted before any individual or family can enter emergency shelter or transitional housing, except for those fleeing domestic violence.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Rapid re-housing services is the primary method to make the transition to permanent housing and independent living for persons experiencing homelessness. Rapid re-housing helps chronically homeless individuals and families, families the children, veterans and their families to move out of homelessness and into permanent housing as quickly as possible. Tabor Community Services operates a rapid re-housing activity program “Shelter To Independent Living Program.” This program is currently funded through Lancaster County CDBG public service dollars, other HUD funds and ESG funds.

The skills and disciplines taught through the provision of services as well and the resources identified in the individual Housing Plan works to prevent formerly homeless persons from returning to homelessness. Self-sufficiency is the primary goal of the program.

The Lancaster County Continuum of Care meets with publicly funded institutions to ensure proper discharge planning. The Lancaster County Re-Entry Management Organization (RMO) focuses specifically on citizens returning from corrections institutions and programs. Hospitals, county behavioral health, RMO, housing and other various social service providers are represented at the various levels of the Continuum of Care, including its Homeless Service Provider Network (front-line staff), Continuum of Care Planning Committee (management level staff), Leadership Board (upper management) and Executive Committee

(sub-set of Leadership Board). City and County staff participate at all levels of the Continuum of Care.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions) or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The CoC works with the Lancaster County Children and Youth Agency (CYA) who established the Independent Living (IL) Unit to ensure that youth aging out of foster care are not discharged into homelessness. The IL Unit offers education and supportive services for ages 16-21. Staff members facilitate weekly groups about daily living skills such as budgeting, employment, and cooking; including an advanced group to address specific needs of older IL youth. Community volunteers mentor youth for ongoing support as they access independent housing.

Housing types included independent residences, resource homes, residential settings, and specifically developed IL programs with private community providers. Services provided as they exit care included assistance locating and maintaining housing and job search assistance. The aftercare specialist IL Coordinator locates housing through a number of strategies including identifying resources the youth already have, local affordable housing projects (HDC & Community Basics) and relationships with landlords and realtors. A financial assistance program assists youth in paying for housing until they build savings and maintain a budget. Collaborative stakeholders include Administration of PA Courts, CYA, Guardians Ad Litem, and OCYF, Boys Club and local housing providers.

Discussion

N/A

AP-75 Barriers to affordable housing -91.420, 91.220(j)

Introduction

Lancaster continues to seek opportunities to provide housing for residents in the City identified as “in need of affordable shelter.” The main barriers to meeting the needs of the underserved are

- the limited funds available to address the scarcity of affordable housing,
- the high cost of land available for development/redevelopment, and
- the fact that there is an extremely limited amount of land available in the City for new construction.

Lancaster supports and funds several activities aimed at reducing or eliminating barriers to fair housing for lower-income persons wishing to reside in the City.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The preservation and improvement of affordable housing in low- and very low-income neighborhoods is a long-term goal of the City. Achievement of this goal will be promoted in 2019 through (1) continuous, aggressive code enforcement by the staff of the City’s “Housing Code Enforcement Program”, (2) City efforts through its “Homeowner Rehabilitation Assistance Project,” to rehabilitate owner occupied housing, restoring the dwelling units to livable conditions, and preventing them from being lost, and (3) the provision of assistance to low- and very low-income City homeowners to remediate an emergency home repair through the “Critical Home Repair Loan Project.”

The “Housing Code Enforcement Program” will enable the City to implement a Housing Code enforcement program designed to improve health and safety conditions in the homes of lower-income City residents, and to prevent deterioration of the City’s affordable housing stock and the spread of blight, particularly

in areas principally occupied by lower-income persons.

The City administers a “Homeowner Rehabilitation Assistance Project” for homeowners to help them maintain the condition and integrity of their homes. The Project serves lower income homeowners of all ages, including senior citizens, by enabling them to remain in their homes (improved by the Project to comply with the Housing Code) considerably longer than they otherwise may have been able to without Project assistance. In this historic City with a majority of older homes, the maximum cost of homeowner rehabilitation projects is \$40,000 per unit. Also, the City will conduct through this Project childhood lead poisoning prevention activities that identify children under the age of six that have lead-based paint poisoning or may be subject to lead hazards. The City will work to eliminate their health problems and to control and reduce lead paint hazards in the environment of its children.

Lancaster will also operate a “Critical Home Repair Loan Project” to assist lower-income homeowners facing an emergency situation regarding some aspect of their home that is threatening to their health or life, and which requires immediate attention and resolution. The Critical Home Repair Loan Project addresses serious housing problems that cannot wait for the normal rehabilitation program process because of the immediate nature of the emergency. The intent of the Project is to help lower-income persons or families remain in their affordable housing despite the occurrence of an otherwise insurmountable emergency. Examples of “critical” situations would be when an old heating system in a home is not properly functioning during cold weather and cannot be repaired, a leaking roof, or a broken sewage pipe that is causing sewage to back up into a house.

Discussion

The Redevelopment Authority of the City of Lancaster (in close coordination with the City Department of Economic Development and Neighborhood Revitalization) operates the “Vacant and Blighted Property Acquisition and Disposition Project” through which it obtains control of blighted, unoccupied homes within the city. The blighted homes are acquired through purchase or eminent domain. The properties must have been condemned for 30-days or vacant for 90 days. The Authority then sells them to individuals, developers, or City agencies for rehabilitation. During 2019, it is expected that 25 affordable, single-family units will be acquired, rehabilitated and sold. A deed restriction is placed on each single-unit residential property sold, requiring the property to be owner-occupied. This restriction will help to stabilize neighborhoods by promoting homeownership.

AP-85 Other Actions - 91.420, 91.220(k)

Actions planned to address obstacles to meeting underserved needs

The City's Critical Repair Program, Homeowner Rehab Program, Lead Hazard Control Program and Healthy Homes Program all focus on maintaining owner occupied housing for households under 80% AMI. The City's Code Enforcement Program and Vacant Property Programs also assist ensuring the maintenance of housing throughout the City. The City has also worked with local agencies to obtain State grant funds to administer façade repair programs. The City also works with SACA Development Corp. (a qualified CHDO) in their development of affordable housing, particularly in the South East area of Lancaster City, which has a concentration of minority and low-income households.

Other actions that will continue during the 2019 during program year to address the obstacles to meeting the underserved needs include:

- Housing Rehabilitation of owner-occupied units, lead-paint testing and remediation and historic preservation
- First-time homebuyer programs are administered to help make housing affordable,
- Fair Housing program provided education and mediated issues between landlords and tenants
- Conditions of slums and blight have been eliminated and substandard living conditions have been removed to provide suitable living environments, and
- Public service activities have been undertaken, including crime prevention measures to enhance and Lancaster's neighborhoods and increase access to services.

These programs enhance the livability of the property and provide owners with an affordable method to stay in a stable, healthy environment.

Actions planned to foster and maintain affordable housing

The City's Critical Repair Program, Homeowner Rehab Program, Lead Hazard Control Program and Healthy Homes Program all focus on maintaining owner occupied housing for households under 80% AMI. The City's Code Enforcement Program and Vacant Property programs also assist ensuring the maintenance of housing throughout the City. The City has also worked with local agencies to obtain State grant funds to administer facade repair programs. The City also works with SACA Development Corp. (a qualified CHDO) in their development of affordable housing, particularly in the South East area of Lancaster City, which has a concentration of minority and low-income households. These programs enhance the livability of the property and provide owners with an affordable method to stay in a stable, healthy environment.

Actions planned to reduce lead-based paint hazards

The City of Lancaster administers a Lead-Based Paint program that can assist eligible homeowners with reducing and/or abating lead hazards in their properties. This program has also been expanded to include rental properties. The City of

Lancaster was a subrecipient of Lawrence County, PA, who received Lead-Based Paint Hazard control funds from HUD. These funds allowed the City to address lead paint hazards in eligible owner-occupied properties. During 2016, the City was awarded a Lead-Based Paint Hazard Control (LBPHC) grant that has allowed the City to expand their lead paint program to address hazards in rental housing through 2019. CDBG funds have and will be used as a match for these grants.

Actions planned to reduce the number of poverty-level families

In 2016, the Mayor's Commission to Combat Poverty released One Good Job, A Strategic Plan to Cut Poverty in Half in Lancaster City by 2032. The plan includes recommendations in four areas: Workforce, Education, Housing and Community.

The City will continue its work to address housing issues for low and moderate-income families by providing emergency home repair and homeowner rehabilitation programs. Additionally, the Neighborhood Crime Reduction Project aims to reduce crime and improve quality-of-life for residents in neighborhoods with concentrated poverty.

Finally, the City has created a Poverty Commission, which comprises of various social service agency leaders and community leaders. This commission, through four working groups, will create a plan to address poverty in Lancaster City.

Actions planned to develop institutional structure

The Department of Economic Development and Neighborhood Revitalization (EDNR) assists with many efforts to overcome gaps in the institutional structure of the service delivery system in the City. The City recognizes that challenges with the institutional structure must be resolved through a collaborative approach across all community stakeholders. Coalitions, partnerships, and networks that facilitate the exchange of information and ideas will continue to be enhanced across all sectors of the community.

During 2019, EDNR representatives will belong to a variety of committees and boards. This involvement helps the City to understand its role and responsibilities. These collaborative entities include:

- Lancaster City Alliance,
- Lancaster Housing Opportunity Partnership (LHOP),
- Redevelopment Authority of the City of Lancaster,
- Lancaster County Coalition to End Homelessness
- Lancaster County Behavioral Health & Development Services Advisory Board,
- SACA Development Corporation (a qualified CHDO),
- SoWe: Southwest Neighbors
- Elm Street Revitalization Program for Southeast Lancaster

From 2016 – 2020, the City has sought and will continue to seek to achieve the following goals regarding Lancaster’s institutional structure:

1. Strengthen existing public/private partnerships and create new ones to implement programs and deliver services of all types.
2. Promote citizen participation as the cornerstone of every planning process.
3. Create interactive community information systems at the city and neighborhood levels.
4. Create community indicators and benchmarking programs to measure the success of public and private programs and policies.
5. Provide public education and encourage public awareness regarding issues that affect all City residents, but primarily person of low and very low income.
6. Customize housing information and technical assistance.
7. Maximize existing City programs that provide homeownership and rental assistance.
8. Support advocacy and planning activities with organizations whose primary mission relates to the provision of housing for low- and very low-income households.

Actions planned to enhance coordination between public and private housing and social service agencies

City employees sit on various boards and committee whose memberships provide a network that spans private housing and social service agencies – such as Lancaster Housing Opportunity Partnership, Lancaster County Behavioral Health and Development Services and the Lancaster County Coalition to End Homelessness (LCCEH). The City is also involved with the Spanish American Civic Association, which develops housing for low and moderate-income household. SACA also provides social services to seniors and others in the community and operates a workforce training facility.

One Coalition in particular, the LCCEH, has made significant strides in enhancing coordination between community stakeholders. The Coalition is made up of a variety of social service, faith-based, mental health providers and housing agencies. While the main goal of the coalition is focused on ending homelessness, housing plays a key part in executing that goal. The coalition also allows for partnerships to be built and networking to be done between various agencies.

Discussion

In 2019, the City of Lancaster will continue to support the Fair Housing Program. This program receives CDBG Administrative funds to address impediments identified in the 2013 Analysis of Impediments to Fair Housing Choice. The program also provides services to landlords and tenants in relation to Fair Housing law and landlord/tenant issues.

The City continued to address ADA accessibility by installing 170 ADA curb cuts during 2019/2020, per the City's ADA Improvement Plan. The City's HOME funded Homeowner Rehabilitation Program also made accessibility modifications to homes when appropriate.

The City will also continue to ensure meaningful access to programs and activities by Limited English Proficient (LEP) persons. In 2019, the City of Lancaster implemented its Language Access Plan and hired its first ever Language Access Coordinator to ensure the implementation and regulation of the Language Access Plan (attached). Federally funded programs carried out by the City (Critical Repair Program, Homeowner Rehabilitation Program and the Lead Hazard Control Program) have documents and information available in both English and Spanish. The manager of these programs is also bilingual and is available to translate for Spanish speaking residents.

The City will continue to work regularly with the Spanish American Civic Association (SACA) which provides services to the Hispanic community. SACA is also a Community Housing Development Organization and has received HOME funding to create and renovate affordable housing units. LHOP also offers first-time homebuyer classes and a down payment assistance program. Documents and classes are available in both English and Spanish.

The City of Lancaster submitted a joint 2016 – 2020 Consolidated Plan with the County of Lancaster as the City and County are part of a consortium of the HOME Investment Partnership Program. Please view the County's 2019 Annual Action Plan for a comprehensive understanding of how the Lancaster community is addressing the identified *Impediments to Fair Housing* (2013).

The Fair Housing Program

In 2018, The Fair Housing Program was tasked with addressing the following impediments in the following ways:
Impediment A: With an increasing number of people in the County, there is more demand for an ongoing education program for fair housing requirements. This impediment will be addressed by conducting the following: - 4 Fair Housing trainings in partnership with PHFA and other agencies - 1 Civil Rights in Housing Event - Provided technical assistance (individuals duplicated per case/topic area) - Distribution of the Tenant/Landlord Rights and Responsibilities Manual in print and electronically in 7 different languages
Impediment D: Persons with disabilities are limited in where they go due to architectural barriers in the community and in private home construction like curbs, sidewalk, steps, narrow door openings, etc. - Worked with local disability organizations to explore creation of housing opportunities that will increase

housing choice for this community. Facilitated the accessible housing units with Lancaster County by 71%. Performed 1 Disability Rights in Housing event Impediment F: Lancaster County and the City of Lancaster are racially and ethnically concentrated/segregated. & Impediment I: People with limited English proficiency may have barriers to fair housing - Worked with local immigrant and resettlement organizations to address ensure that fair housing rights are understood and accommodated for these populations. b. Distribution of the Tenant/Landlord Rights and Responsibilities Manual in print and electronically in multiple languages, including Spanish

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Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

- | | |
|--|----------|
| 1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed | 0 |
| 2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan. | 0 |
| 3. The amount of surplus funds from urban renewal settlements | 0 |
| 4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan | 0 |
| 5. The amount of income from float-funded activities | 0 |
| Total Program Income: | 0 |

Other CDBG Requirements

- | | |
|---|--------|
| 1. The amount of urgent need activities | 0 |
| 2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. | 94.22% |

Emergency Solutions Grant (ESG)

Reference 91.220(I)(4)

1. Include written standards for providing ESG assistance (may include as attachment)

See Attachment - Standards and Policies

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

Since September 2013, the Community Homeless Assessment and Referral Team, known as CHART, has been the serving as the coordinated assessment system, which serves those experiencing homelessness and at imminent risk of homelessness in Lancaster County.

All calls originate from the United Way's 211 system, which conducts a pre-screening. Households experiencing or at imminent risk of homelessness are then connect to CHART, who performs an assessment and make appropriate referrals to shelter, rapid rehousing programs or diverts the client from shelter if possible. CHART will conduct a VI-SPDAT for any household that has not self-resolved within 10 days of entering the system. The VI-SPDAT is the priority tool used by Lancaster to gain entry into a Permanent Supportive Housing program, or be referred to a rapid rehousing program (these referrals are prioritized based on the VI-SPDAT).

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

The City of Lancaster has partnered with the Lancaster County Housing & Redevelopment Authorities, the United Way of Lancaster and the Lancaster Coalition to End Homelessness in a joint application process for the second year. All these agencies provide funds for homeless services in Lancaster. A single application was created to access all these funds. The LCCEH Governance Board reviews and scores grant applications and makes funding recommendations. The City and other partners work together to identify the most efficient and effective use of funds. Lancaster City Council will make final approval of all grants awarded using City ESG funds.

This process has been well-received by partner agencies. Agencies that apply for funding are offered the opportunity to comment and make recommendations on the process. Recommendations were made and accepted from the first year of the process, with changes made in the second year.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

Formerly homeless individuals (both HUD defined and non-HUD-defined) serve in leadership roles in the CoC and participate in policy and funding decisions.

5. Describe performance standards for evaluating ESG.

These are the outcomes that will be measured by your program:

- 56% of clients access mainstream services (1 or more)
- 100% HMIS data accuracy (no missing or null data)
- Less than 5% of exits unknown

- Decrease length of stay in shelter (last year and current year)
- 80% of exits to permanent housing
- 80% of clients that moved into permanent housing remained in housing for at least 9 months
- 20% of clients increased earned income at exit than at entry
- 70% of exits do not return to homelessness in 12 months for emergency shelter programs
- 85% of exits do not return to homelessness in 12 months for rapid rehousing programs

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