

CITY OF LANCASTER HERITAGE CONSERVATION DISTRICT

Request for Conceptual Discussion

INFORMATION DATA SHEET

City of Lancaster File No. _____

Date _____

PLEASE TYPE OR PRINT LEGIBLY (Indicate N/A where not applicable.)

1. PROPERTY INFORMATION

a. Street Address: _____

Owner's Name: _____

Mailing Address: _____

Phone: _____ Fax: _____ E-Mail: _____

b. Name of Owner's Representative (if applicable): _____

Relationship to Owner: _____

Street Address: _____

Mailing Address: _____

Phone: _____ Fax: _____ E-Mail: _____

2. PROPOSED CHANGES: (Briefly describe proposed new construction and/or demolition below, or attach separate narrative sheet.)

3. **REQUIRED ACCOMPANYING DOCUMENTATION – CHECKLIST**

- ___ a. Color photographs of the following:
 - 1.) location where proposed demolition or new construction is to occur
 - 2.) all elevations of any building proposed for demolition; and
 - 3.) the streetscapes adjacent to and directly across the public street from the site.

- ___ b. Scaled site plans with existing building footprint (if any) and proposed new construction.

- ___ c. Scaled, dimensioned drawings of all elevations visible from a public street for any proposed new construction, with drawing notes indicating proposed building materials and conformity with the Heritage Conservation District Design Standards, attached hereto.

- ___ d. Any additional information applicant wishes to submit.

4. **SIGNATURE OF PROPERTY OWNER OR REPRESENTATIVE:**

Please call the City Historic Preservation Specialist at 291-4726 if you have any questions.

OFFICIAL USE ONLY—PROPOSED DEMOLITION

Date of site visit: _____

Conceptual Discussions

Dates:

Notes:

#1 _____

#2 _____

#3 _____