



Residential 1 & 2 Family Dwelling Permit Application

Project Location/Street Address:

APPLICANT/CONTACT PERSON:

COMPANY COMPLETING APPLICATION:

Address (include zip code):

Telephone Numbers: Home/Office # Cell# Fax:

Email Address:

Applicant Signature:

Owner Agent (Contractor) for owner or tenant

PROPERTY OWNER: SAME AS ABOVE

Address:

Telephone Numbers: Home/Office # Cell# Fax:

Is this property located within a floodplain area? YES NO

A local Regulatory Floodplain Elevation Certificate is required for any project located within a floodplain area.

Are windows, doors or exterior materials being changed or updated at this property? YES NO

Do Zoning Hearing Board/Planning Commission stipulations apply to this project/property? YES NO

Is Property Condemned: Yes No

TYPE OF WORK OR IMPROVEMENT: (Check all that apply) Complete Detailed Narrative on back

- New Building Addition Plumbing Other Mechanical Windows/Doors Foundation Only Alteration Building Demo Electrical Interior Non-Structural Demo

Project Cost (fair market labor & material): All trades and project components must be included: \$

MUST PROVIDE COPY OF CONTRACT/PROPOSAL OR ESTIMATE WITH APPLICATION

General Contractor Information: Name: SAME AS ABOVE

Contractor complete address (include zip code):

Telephone Numbers: Home/Office # Cell# Fax:

Home Improvement Contractor's Registration Number if applicable:

Workers' Compensation Insurance: YES NO If no, workers comp ins, contractor must provide a notarized exemption form. (Can be gotten from City of Lancaster)

Contractor must provide a Certificate of Insurance listing the City of Lancaster as the certificate holder.

Notice to taxpayer. By Ordinance No. 15-2009, you may be entitled to exemption from tax on your contemplated improvements by reassessment. A LERTA application for exemption may be secured from the Bureau of Code Compliance and Inspections and must be submitted with permit application.

Public Water and Sewer Line Connections require separate approvals.

OFFICE USE ONLY

Application #

Permit #

Code Compliance Office Review/Approval: Date:

Permit Fee: \$ State: \$4.50 Total Fee: \$

