

FREQUENTLY ASKED QUESTIONS

Why recycle paper? There are two primary economic reasons to increase recycling. First, each ton of recycled paper that residents separate and remove from their trash saves the City over \$70/ton in tipping fees. Since tipping fees paid for waste disposal factors into the service fee that is charged for waste and recycling collection, there is a direct economic benefit to residents for recycling efforts. Secondly, source separated recyclable paper is a valuable commodity that can be sold, which generates revenue for the program. The combination of savings and revenue helps the City keep the costs of its residential curbside program as low as possible.

How important is properly preparing my paper for recycling? Recyclable materials are made into new products. Contaminants like food, grease, plastic film, packaging peanuts, or other foreign material can turn recyclables into trash! Clean materials are critical to market success.

What happens to the rest? In Lancaster County, paper and other wastes that cannot be recycled are still put to beneficial use. Trash goes to a Waste to Energy Plant where it is combusted to produce electricity and the emissions are monitored and cleaned. Therefore, tissue paper, soiled paper and other non-recyclable paper that is disposed will not end up in a landfill, but instead be used to create energy.

Will I be paid for materials? No, this is a voluntary drop-off that accepts only limited types of recyclable materials at no charge and no payment. Waste materials are not accepted.

Who can bring materials? The Recycling Drop-Off Center will accept materials generated from residential units and small businesses located in Lancaster City and County. No materials will be accepted from large businesses, commercial haulers or recyclable materials processors. The City reserves the right to refuse delivery from persons who deliver: large volumes of material, recyclables that are excessively contaminated, trash and/or materials that are not acceptable.

FREQUENTLY ASKED QUESTIONS (CONTINUED)

When are delivery hours? The Center will only be open during posted hours when it is staffed. Currently the center is open Monday — Friday 8:00 a.m. to 5:00 p.m. and Saturday 8:00 a.m. to 12:00 p.m., excluding some holidays.

What about other materials to recycle? Information found below provides guidance on recycling other materials, both at curbside and at other drop-off facilities.

How should I store my paper at home? Typically, everyone accumulates plastic shopping bags. Use these to store paper and deliver to the Drop-Off. When the bag is empty, it will be recycled. You can store paper in corrugated boxes which will also be recycled at the Drop-Off. Or better yet, use a reusable bag or durable container.

How do I deliver materials? The Drop-Off is a drive through facility. Enter the building from the rear of the property off the driveway beside Burle. Drive into the building, promptly unload into the appropriate bins, and drive out. Shopping carts are available to assist you in moving the materials.

ADDITIONAL RECYCLING OPPORTUNITIES

The City Solid Waste and Recycling newsletter *Red Rose Recycler* contains information about the curbside collection schedules for yard waste, leaves and Christmas trees and white goods (large appliances). For information about other recycling drop-off opportunities for these and other materials, search the following websites:

1. Earth 911: Go to the link: <http://earth911.com>. Click on the “Find a Recycling Center” and enter material and location to find markets.
2. PA Department of Environmental Protection (PaDEP): Go to the link: <http://www.dep.state.pa.us/dep/deputate/airwaste/wm/Recycle/Recycle.htm> which will take you to the recycling home page. Click on the “Where to Recycle” box and follow the menu.
3. Lancaster County Solid Waste Management Authority (LCSWMA): Go to the link: http://www.lcswma.org/lcswma_recycling_centers.html and follow the menu.

City of Lancaster



Recycling Drop-Off Center

850 New Holland Avenue

Hours of Operation

Monday – Friday 8:00 A.M. — 5:00 P.M.

Saturday 8:00 A.M. — 12:00 P.M.

Bureau of Solid Waste and Recycling
120 North Duke Street, P.O. Box 1599

Lancaster, PA 17608-1599

www.cityoflanasterpa.com

(717) 291-4744

Solid Waste Hotline:
swhotline@cityoflanasterpa.com

RECYCLABLES ACCEPTED AT THE RECYCLING DROP-OFF CENTER

850 NEW HOLLAND AVENUE, LANCASTER, PA

OVERVIEW AND PURPOSE

The City of Lancaster's Recycling Drop-Off Center opened on January 15, 2013 to increase recycling opportunities for residents and small businesses by accepting: corrugated cardboard, office paper, chipboard (boxboard), newspaper and magazines/catalogs/books. Paper accepted at the Drop-Off Center must be separated by type prior to delivery. Paper placed in designated bins allows the City to market the paper according to industry specifications, which maximizes financial return, and benefit to City residents.

NEWSPRINT AND TELEPHONE BOOKS

Newspaper is mandated for recycling in the city and is typically collected at curbside in all municipal programs. Residents are encouraged to use their curbside recycling container as the most convenient way to recycle this material. But for those without curbside or having large amounts, newspapers will be accepted at the Drop-Off Center. Telephone books should be delivered separately.

DELIVERY SUGGESIONS

- ▶ The Drop-Off is a single-lane drive-through facility.
- ▶ To reduce wait time, please separate all recyclables by type prior to delivery so that materials can be dropped off quickly.
 - ▶ To save time, energy and money; make the trip when you have a full load and/or are driving by the Center.
 - ▶ To conserve space and help increase efficiency, please flatten all boxes prior to delivery.

MIXED OFFICE PAPER (MOP)

Mixed Office Paper is generally defined as a mixture of desk-top generated paper, except shiny paper and newsprint. Below is a list of acceptable paper types included in this grade. Unacceptable paper is any type of tissue paper like paper towels/napkins and any type of shiny paper like magazines, catalogs and advertising flyers.

<u>Acceptable</u>	<u>Not Acceptable</u>
Computer printout paper	Wrapping paper
Bond and ledger paper	Egg cartons
Tablet paper	Telephone books
Colored paper	Tyvek envelopes
Carbonless forms	Blueprints
Copier paper	Carbon paper
Envelopes (windows OK)	Cups, plates and trays
Fax paper	Chipboard (ex.- cereal boxes)
Bulletins, newsletters	Food wrappers or containers
Index cards	Gummed labels/label backing
Manila file folders	Hardcover books and binders
Manuals	Lunch bags
Pamphlets	Magazines, catalogs (shiny)
Post Its/memo paper	Napkins, towels and tissues
Tabbed dividers	Photographic paper
Manila envelopes	Synthetic fax paper

If security is a concern, paper containing confidential or personal information may be shredded prior to delivery.

MAGAZINES, CATALOGS, BOOKS

Magazines, catalogs and other "shiny" paper have a clay coating referred to as coated paper. The coating detracts from the value of the paper, so shiny paper is collected and marketed separately. Hard and soft cover books are also accepted. Keep hard and soft cover books separate from each other and other shiny paper.

CORRUGATED CARDBOARD

Old Corrugated Containers (OCC) is the technical term for those structural boxes in which many products are shipped. Cardboard is typically brown, but some boxes may have another layer of paper with colored printing that describe contents. The key identifying trait is that corrugated has a "fluted" center or wavy layer of paper sandwiched between two outer layers. This is what gives the box strength. Single-walled boxes are considered "chipboard" and can be included with corrugated in small quantities. Corrugated should be flattened to reduce storage space and simplify delivery. Waxed boxes and soiled/contaminated OCC is not recyclable.

Side view showing "fluted" center of box



CHIPBOARD

Chipboard is paper used to package tissues, shoes, food products or used for the backs of tablets. Chipboard is a low value paper that gets its strength due to thickness and is used as a package for lightweight products. Remove all contents, liners, and food. Please flatten boxes. Waxed/frozen food boxes are not acceptable.

SINGLE STREAM RECYCLING

Glass, metal and plastic containers marked #1-7 are accepted for recycling in the city and are typically collected curbside. Residents are encouraged to use curbside recycling containers as a convenient way to recycle these materials and certain paper grades. For those without curbside or having large amounts, Single Stream recyclables are accepted. Contact the Hotline for a current list of materials accepted as Single Stream.