

CITY OF LANCASTER HERITAGE CONSERVATION DISTRICT

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

PROPOSED DEMOLITION

City of Lancaster File No. _____

Date of Application _____

PLEASE TYPE OR PRINT LEGIBLY (Indicate NA where not applicable.)

1. Owner's Name: _____
Street Address: _____

Mailing Address: _____
Phone: _____ Fax: _____ E-Mail: _____

2. Applicant's Name (if other than owner): _____
Relationship to Owner: _____
Street Address: _____

Mailing Address: _____
Phone: _____ Fax: _____ E-Mail: _____

3. Building/Structure Proposed for Demolition
Street address: _____
Tax parcel number: _____
Date acquired by Owner: _____
Current use of structure: _____
If vacant, number of years: _____
If vacant, most recent use: _____
Date listed for sale with licensed real estate broker: _____
Proposed future use of lot within 5 years of demolition: _____

4. Required Accompanying Documentation – Checklist

- ___ a. 35 mm color photographs of all elevations of the building proposed for demolition, of the streetscape adjacent to and directly across the public street from the building, and of historically significant interior features, if required by the City.
- ___ b. 35 mm color photographs documenting deteriorated structural conditions.
- ___ c. Typed or printed narrative, not exceeding three pages, addressing the following:
 - i. Reasons for demolition.
 - ii. Condition of structure.
 - iii. Why rehabilitation, reuse, sale of property or alternative plans are not feasible or desirable (include a minimum of two current, fair market value cost estimates of alternatives, if appropriate).
- ___ d. Proposed salvage plan for architectural components and building materials.
- ___ e. Any additional information applicant wishes to submit.

5. Signature of Applicant: _____

Signature of Building Official: _____

NOTE: If demolition is proposed to accommodate a development plan, a building permit for the proposed demolition shall not be issued by the Building Official prior to, and where applicable, the following:
(a) issuance of a Certificate of Appropriateness by City Council for any new building or structure;
(b) issuance of any necessary zoning approvals; and (c) recording of an approved subdivision or land development plan.

Please call the City Historic Preservation Specialist at 291-4726 if you have any questions.

OFFICIAL USE ONLY—PROPOSED DEMOLITION

Date of site visit: _____

Property Description

Historical Function: _____ Type: _____

Current Function: _____

Architectural Style: _____

Exterior Materials: _____

Significant Architectural Features: _____

Height/Stories: _____ Bays: _____ Width: _____ Depth: _____

Condition: _____ Integrity: _____ N.R. Class: _____ Listed in N.R.: _____

Impact of demolition on streetscape: _____

Notes: _____
