



City Use Only: File Number _____ Date Received _____

Approvals: Stormwater _____ Director of Public Works _____

STORMWATER MANAGEMENT FEE CREDIT APPLICATION

Complete and return this form to:

City of Lancaster
 Department of Public Works
 120 North Duke Street, P.O. Box 1599
 Lancaster, PA 17608-1599
 Phone: 717-291-4739; Fax 717-291-4772
<http://cityoflancasterpa.com/government/stormwater>
 Email bhumble@cityoflancasterpa.com

1. PROPERTY OWNER INFORMATION

Owner's Name _____

Project Address _____

Owner's Mailing Address _____

Phone/Fax _____ Email _____

Water Utility Account Number: _____

Tier: _____ Impervious Area¹: _____
Tier and Impervious Area (IA) information can be found on the Stormwater Assessment Notice

Is this application for the renewal of credits: Yes _____ No _____
This form shall be used for both initial application and renewal.

2. STORMWATER CREDIT CALCULATION

Percent Fee Reduction Equation: $A \times B \div C = D$
 Example (below): $50\% \times 8000 \div 10000 = 40\%$

	A	B	C	D
Credit Type <i>See Table on Back</i>	Maximum Credit Available for Credit Type <i>See Table on Back</i>	Total Square Feet Drainage Area <i>i.e., area of IA that drains to BMP</i>	Total Square Feet of IA¹	Percent Fee Reduction
<i>Example: Rain garden/ bioretention</i>	<i>50%</i>	<i>8000</i>	<i>10000</i>	<i>40%</i>
		TOTAL % FEE REDUCTION		

3. CREDIT TYPES AND MAXIMUM AVAILABLE CREDIT

Schools can apply for education credits separately using the SMWF Credit Application – Education Program Form.

Peak Rate (Flood) Controls -25%	Volume Controls/ Green Infrastructure -50%	Water Quality Controls – 25%	Non-Structural Controls – 15%	NPDES Industrial Stormwater Permitted Sites – 15%
Constructed wetland	Pervious pavement with infiltration bed	Constructed wetland	Tree Canopy Cover	Facilities with an active, fully-compliant NPDES Permit from the PA DEP
Wet pond/ retention basin	Infiltration basin	Constructed Filter	Downspout Disconnection	
Dry extended detention basin	Rain garden/ bioretention	Proprietary Water Quality Filters & Hydrodynamic Devices	Impervious Surface Removal	
Special Detention areas (parking lots/roof)	Subsurface infiltration bed			
	Green Roof	Vegetated Filter Strip		
	Infiltration trench	Tree Trench with Soil Restoration or Amendment		
	Runoff Capture & Reuse – Cistern			
	Dry Well/ Seepage Pit	Vegetated Swale		
	Impervious Area Removal with Soil Restoration and Vegetation			
	Deep Stormwater Injection Well			

4. REQUIRED DOCUMENTATION

Applications for SWM Fee credits shall be submitted with the following documents specific to their tier. Incomplete applications will be returned and not considered for further review until all required information is submitted.

Residential Properties (Tier 1, Tier 2, Tier 3, Tier 4):

Residential properties must submit a legible sketch plan, on 8 ½” x 11” paper, which includes, at a minimum, the information listed below. (A residential sketch plan may be a legible hand drawing of the property or annotated print from Google Earth or other satellite image with dimensions noted.)

- Total lot area in square feet (Lot Area = Lot Width x Lot Depth)
- Location and area of all existing impervious surfaces (buildings, patios, sidewalks, etc.)
- Location and description of stormwater management facilities (BMPs) including, at least, date of construction, BMP type, BMP size, BMP volume
- Total impervious area in square feet, outlined on the sketch, managed by each stormwater management facility (BMP)
- Photo(s) of BMP(s)

A copy of an approved Small Projects Application (First Flush) may be submitted, along with photo(s) of BMP(s), in lieu of the sketch plan for residential credit submissions.

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Non-Residential Properties:

Tiers 1-3

- As-built plans at an appropriate scale and showing the site, overland flow paths, drainage flow arrows, stormwater facilities, and the surrounding area.
- Maps delineating drainage areas and/or watersheds, indicating which impervious areas flow to the BMP.
- Photo(s) of BMP(s)
- Calculations to verify drainage system has capacity to meet the design criteria for the requested credit.
- Proposed maintenance schedule detailing property owner's maintenance activities for the stormwater facility.
- Executed right-of-entry agreement (See Stormwater Policy and Procedure Manual, Appendix A)

Tier 4

- All the above documents and topographic details and 100-year flood elevations, if applicable.

If applicable:

- A copy of Permit for facilities with an active, fully-compliant Industrial Stormwater NPDES Permit from the PA DEP.

A copy of an approved Small Projects Application (First Flush), Large Stormwater Project Application, or Land Development Plan may be submitted, along with photo(s) of BMP(s), in lieu of the items listed above for credit submissions.

I, as property owner or designee, hereby certify that the information contained in and attached to this application is true and accurate to the best of my knowledge and that the BMP(s) for which I seek credit are in good working order. I acknowledge that no person shall modify, remove, fill, landscape or alter any stormwater management BMPs, facilities, areas, or structures without the written approval of the City of Lancaster. I understand that false information may result in a notice of violation and/or termination of SWMF credits. I also authorize City representatives to enter my property, with no less than twenty four hour prior notice, to investigate or ascertain the condition of the stormwater management facilities on my property

Property Owner's/Agent Signature

Date