

Lancaster City Shade Tree Commission
 MINUTES - October 20, 2015
 City Hall, Commission Room - 120 N. Duke St.

The meeting was called to order at 7:30 PM.

The minutes of the September 15, 2015 meeting were approved.

Old Business:

New Business:

ITEM	ADDRESS	REQUEST	ACTION
38-15	666 W. Chestnut St.	Remove maple on east side due to dead lead.	Denied. A permit will be issued for crown cleaning (removing the dead lead). The wells of both trees should be enlarged to promote the trees' health.
39-15	329 N. Queen St. – Keppel Building	Remove one honey locust and plant 2 Shademaster honey locusts – development plan	Removal approved. Replacements tabled. The owner was requested to provide additional information on the use of structural soil, planting locations, underground electric cable, variety of tree, and size of wells.
40-15		Allocation of money from Hartman Fund as partial match for Tree Vitalize grant	\$4000 will be allocated.

Discussion Items:

1. Request from PPL for 2015-2016 line clearing tree trimming and removals. Representatives of PPL and Asplundh discussed plans for tree trimming and removals (more than usual). Procedures for requesting permission of owners need to be clarified, including information on costs to owners if a tree is removed (new tree, sidewalk repair). The city will also bear additional costs for stump grinding and planting. PPL will submit a draft notification form for Commission and city approval.
2. Update on sidewalks and trees, Walkability Study. Information on alternatives to rock salt for ice melting was presented; these materials are better for trees. There is a new stone-based system for placement underneath brick sidewalks instead of a cement slab. These materials will be presented to the city, property owners, and organizations such as the Lancaster City Alliance.
3. Draft form letter for notifying owners of Commission actions. A template is being prepared so that the arborist can send owners a written notification.

The meeting was adjourned at 9:15 PM.

Next meeting November 17, 2015, 7:30 PM