

REQUEST FOR PROPOSALS

City of Lancaster, Office of Public Art, Lancaster, PA

PROJECT:

Let's reTHINK Litter in Lancaster

Temporary & Traveling Public Art Installation

Project Summary: The City of Lancaster Public Art Advisory Board is seeking proposals from community groups interested in hosting the reTHINK sculpture.

Issue Date: February 1, 2016

Project Description: The Litter Letter project is a collaborative effort of local citizens, businesses and organizations seeking to raise awareness about the impact of litter on our environment and in our community. The 6 foot tall letters "RETHINK" are constructed out of chicken wire and rebar. Lancaster's Litter Letter Project, RETHINK, is available for community groups to use to coordinate trash pickups and recycling education activities. Area groups are encouraged to collect trash from local streets and parks, filling each letter as a visual symbol of how our actions impact our neighborhoods. The idea for this project is to work collaboratively to RETHINK *what is trash?* and to educate the community on reducing, reusing, and recycling.

Budget: There are limited funds available for this project. Please include in your proposal specific information on items that you are seeking funding for (please include amounts).

Equal Opportunity Statement: The City of Lancaster will select community groups without regard to race, color, religious creed, handicap, ancestry, national origin, age or sex.

Request for Proposal Requirements:

1. Letter of interest: The letter should state your community group's interest in the project, a description of your organization and an understanding of this project.
2. Project Proposal: Concept proposal of your initial ideas for this project (maximum length one page).

Selection Process: Submissions will be reviewed as they are received by the seven member City of Lancaster Public Art Advisory Board.

Selection Criteria: Proposals will be judged on proposed activities, collaboration with the community, and proposed location. Selected organizations will be responsible for coordinating all aspects of the project. This includes obtaining approval from land owner if placed on private property.

Insurance: If selected, your organization would need to provide a certificate of insurance that lists the City of Lancaster as additional insured.

Questions and Contact:

Public Art Manager

City of Lancaster, Pennsylvania

120 North Duke Street

Lancaster, PA 17608-1599

hleitze@cityoflancaster.com

Office: 717-291-4829

Attachments/Links:

- Photographs of reTHINK sculpture.
- <http://www.rethinklitter.org/>



