

## **MINUTES OF LONG'S PARK COMMISSION JULY 17, 2014**

The regular quarterly meeting of the Long's Park Commission was held on Thursday, July 17, 2014, 1:00 P.M., in the Second Floor Conference Room at 120 North Duke Street Annex.

**Members Present:** Mayor Gray, Chairman; E. William Andrews; Eloise Aurand;  
Patrick Hopkins; Charlotte Katzenmoyer; David Schwanger  
**Members Absent:** Michael Kirkham\*, Rick Kurtz  
**Staff:** Barbara Humble; Donna Jessup; Sgt. Michael Branner  
**Guests:** Bruce DeBord, Morgan Stanley Smith Barney

\* Mr. Kirkham is the President of the Sertoma Club and replaces Mr. Legenstein on the Commission, effective July 1, 2014

**CALL TO ORDER:** Mayor Gray called the meeting to order at 1:00 p.m.

### **APPROVAL OF THE APRIL MINUTES**

The Minutes of the April 17, 2014 meeting were approved as submitted on a motion by Mr. Andrews; seconded by Mr. Schwanger..

### **FINANCIAL REPORT**

#### **Morgan Stanley Smith Barney Report**

Mr. DeBord distributed and reviewed the Long's Park Commission "Portfolio Review" (copy filed with Minutes), showing an Ending Value of \$388,153 as of 07/11/14, with a Total Net Return of 9.2% for the Period 04/22/09 (inception) to 07/11/14 and a Total Net Return of 2.4% Year-To-Date.

#### **Long's Park Financial Report**

Mr. Hopkins distributed and reviewed the Long's Park Financial Report as of June 30, 2014 showing a fund balance of \$218,790.25, with (\$13,560.27) deficiency of Revenues over Expenses (copy filed with Minutes)

**The Financial Reports were unanimously approved as submitted on a motion by Mr. Andrews, seconded by Ms. Aurand.**

### **OPERATIONS MANAGER'S REPORT**

Ms. Jessup discussed the following items:

- Sertoma BBQ was held on Saturday, May 17<sup>th</sup>.
- Cisco's concession stand opened in late April, with May/June commission payment of \$2,344. Sertoma allowed the stand to remain open during the BBQ event but no chicken was to be sold.

Long's Park Commission Minutes

July 17, 2014

Page 2

- Central PA Family Fun Day Festival was held on Saturday, June 21. There were approximately 6000 attendees. Sponsor paid \$800 for trash and cleaning and paid the Commission \$336 for concession income.
- Fourth of July celebration was held on 7/6. The Amphitheater was billed \$3,282.83 for maintenance and clean up.
- Petting Farm: opened in May with the Sertoma BBQ. The 18 year old llama, Copper, is scheduled to be seen by the vet for eye problems. One of the goats was put to sleep due to an eating/wasting disorder. All farm animals have been wormed and received their annual checkups and shots. On 7/8, the USDA made a surprise inspection and we received 100% rating. SPCA made a surprise visit due to a report that Princess, a 30 year old donkey, had a fatty tumor on her neck. It was found to be a normal area of excess fatty weight.
- 70 trees were planted in the park as part of the DCNR Tree Revitalize Grant.
- Pavilions: pavilion rents have been good. During a heavy rain storm in July, a large tree limb fell on the roof of Pavilion 2 causing extensive damage to the corner of the pavilion. A crane was needed to lift the 5500 pound limb from the roof, at a cost of \$768.00. Safe, temporary repairs were made and the Facilities Manager is working on bids for the permanent repair before the Arts and Crafts Show.
- KidsPlace: The wood above the swings was rotted. The wood, along with swing chains and all hardware were replaced.
- Pond Managers Company treated the lake for green algae during the week of 7/11.
- Tellus 360 had built 2 wooden rain garden planters which they donated to the City. They were filled with flowers and placed outside KidsPlace rest room to help alleviate a run off problem in that area.
- There were 5 summer staff at the park helping to keep up with ground maintenance.

**OLD BUSINESS:** No Items for Discussion

**NEW BUSINESS:** No Items for Discussion

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 1:20 p.m. on a motion by Mr. Andrews..

Respectfully Submitted,



Barbara Humble  
Recording Secretary