

**2015 DRAFT**

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City of Lancaster, Pennsylvania

**C**onsolidated  
**A**nnual  
**P**erformance and  
**E**valuation  
**R**eport

Prepared for the U.S. Department of Housing and Urban Development (HUD)



**Department of Economic Development and Neighborhood Revitalization**

City of Lancaster, Pennsylvania  
Municipal Building  
120 North Duke Street  
Lancaster, PA 17602

[www.cityoflancasterpa.com](http://www.cityoflancasterpa.com)

**J. Richard Gray, Mayor**

## CR-05 - Goals and Outcomes

### Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

The various housing programs continue to be a major initiative and combined with public services and public infrastructure funds, progress is being made in the low-income neighborhoods in the City. The City also continues to work closely with the Lancaster County Coalition to End Homelessness (LCCEH) and ESG funds are able to support the priorities of the LCCEH in ending homelessness. This year, the City, County and local United Way pulled all of its funding sources for Homeless Programs into a joint application process. This will increase efficiency for funds, funded partners and clients, as the system will be funded as a whole based on needs.

### Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete
2014 Goal - Assist Homeless Persons	Homeless		Tenant-based rental assistance / Rapid Rehousing	Households Assisted	25	12	48.00%
2014 Goal - Assist Homeless Persons	Homeless		Homeless Person Overnight Shelter	Persons Assisted	100	189	189.00%

2014 Goal - Assist Homeless Persons	Homeless		Homelessness Prevention	Persons Assisted	25	10	40.00%
2014 Goal - Create Suitable Living Environments	Non-Housing Community Development		Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	33567	33567	100.00%
2014 Goal - Create Suitable Living Environments	Non-Housing Community Development		Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	33567	42472	126.53%
2014 Goal - Critical Repair Program	Affordable Housing		Homeowner Housing Rehabilitated	Household Housing Unit	24	16	66.67%
2014 Goal - Economic Development	Non-Housing Community Development		Other	Other	25	18	0.00%
2014 Goal - Housing	Affordable Housing		Homeowner Housing Rehabilitated	Household Housing Unit	58	36	62.07%
2014 Goal - Housing	Affordable Housing		Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	2500	4538	181.52%
2014 Goal - Planning & Administration	Planning & Admin		Other	Other	1	1	100.00%

2014 Goal - Removal of Blight	Affordable Housing		Homeowner Housing Rehabilitated	Household Housing Unit	12	19	158.33%
2015 Goal - Assist Homeless Persons	Homeless		Tenant-based rental assistance / Rapid Rehousing	Households Assisted	25	263	1,052.00%
2015 Goal - Assist Homeless Persons	Homeless		Homeless Person Overnight Shelter	Persons Assisted	100	165	165.00%
2015 Goal - Assist Homeless Persons	Homeless		Homelessness Prevention	Persons Assisted	25	6	24.00%
2015 Goal - Create Suitable Living Environments	Non-Housing Community Development		Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	33567	33567	100.00%
2015 Goal - Create Suitable Living Environments	Non-Housing Community Development		Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	33567	42472	126.53%
2015 Goal - Critical Repair Program	Affordable Housing		Homeowner Housing Rehabilitated	Household Housing Unit	24	16	66.67%
2015 Goal - Economic Development	Non-Housing Community Development		Other	Other	25	0	0.00%

2015 Goal - Housing	Affordable Housing		Homeowner Housing Rehabilitated	Household Housing Unit	58	36	62.07%
2015 Goal - Housing	Affordable Housing		Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	2500	4538	181.52%
2015 Goal - Planning & Administration	Planning & Admin		Other	Other	1	1	100.00%
2015 Goal - Removal of Blight	Affordable Housing		Homeowner Housing Rehabilitated	Household Housing Unit	12	0	0.00%
Assist Homeless Persons	Homeless	ESG: \$139052	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	0	0	409
Assist Homeless Persons	Homeless	ESG: \$139052	Homeless Person Overnight Shelter	Persons Assisted	0	0	313
Assist Homeless Persons	Homeless	ESG: \$139052	Homelessness Prevention	Persons Assisted	0	0	6
Create Suitable Living Environment	Non-Housing Community Development	CDBG: \$685000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	33567	39005	116.20%

Create Suitable Living Environment	Non-Housing Community Development	CDBG: \$685000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	33567	39493	117.65%
Economic Development	Non-Housing Community Development	CDBG: \$5000	Businesses assisted	Businesses Assisted	0	8	
Economic Development	Non-Housing Community Development	CDBG: \$5000	Other	Other	25	17	68.00%
Housing	Affordable Housing	CDBG: \$607759	Homeowner Housing Rehabilitated	Household Housing Unit	25	34	136.00%
Housing	Affordable Housing	CDBG: \$607759	Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	2500	3569	142.76%
Removal of Blight	Affordable Housing	CDBG: \$50000	Homeowner Housing Rehabilitated	Household Housing Unit	12	19	158.33%

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, living special attention to the highest priority activities identified.** CDBG funds are an integral part of being able to accomplish goals and objectives. CDBG funds provide an additional funding source for areas the low and moderate income areas of the City, which is the area of most need. The funds leverage City general fund dollars, specifically for the Housing Code Enforcement Program, and allow this program to continue to operate pro-actively rather than reactively to housing and health issues.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	ESG
White	36	314
Black or African American	37	193
Asian	4	3
American Indian or American Native	1	2
Native Hawaiian or Other Pacific Islander	0	2
Other Multi-Racial	17	40
Black or African American & White	1	0
<b>Total</b>	<b>96</b>	<b>554</b>
Hispanic	39	151
Not Hispanic	57	403

**Table 2 – Table of assistance to racial and ethnic populations by source of funds**

**Narrative**

**CR-15 - Resources and Investments 91.520(a)**

**Identify the resources made available**

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG		1,611,351	1,287,695
ESG		139,052	110, 200

**Table 3 – Resources Made Available**

**Narrative**

**Identify the geographic distribution and location of investments**

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
LANCASTER CITY	100	100	See below

**Table 4 – Identify the geographic distribution and location of investments**

**Narrative**

All funds were spent in the City of Lancaster, with a focus on the low and moderate-income areas of the City.

## **Leveraging**

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

CDBG funds leverage general fund, Pennvest, and other grant and private funds for activities undertaken by the City and by subrecipient agencies.

The matching requirements for ESG funds were passed on to each agency that was awarded ESG funds through a competitive application process. The City of Lancaster utilized CDBG and General Funds to match administration expenses. Tabor Community Services utilized CDBG funds and VA funds as match. Community Action Program's Domestic Violence Services uses funds from the Pennsylvania Coalition Against Domestic Violence and other private donations. All match funds pay for expenses that are eligible under ESG, such as rental and financial assistance, case management and shelter operations.

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of homeless households to be provided affordable housing units	150	229
Number of non-homeless households to be provided affordable housing units	0	0
Number of special-needs households to be provided affordable housing units	0	0
<b>Total</b>	<b>150</b>	<b>229</b>

Table 5- Number of Households

	One-Year Goal	Actual
Number of households supported through rental assistance	50	229
Number of households supported through the production of new units	0	0
Number of households supported through the rehab of existing units	70	55
Number of households supported through the acquisition of existing units	0	0
<b>Total</b>		

Table 6 - Number of Households Supported

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

The number of households supported through rehab of existing units takes into account only projects that were completed during 2015; there were additional rehabs underway. This is also an unduplicated number of households assisted. Many households received assistance through more than one rehabilitation program (emergency repairs, homeowner rehabilitation and lead paint programs). The City of Lancaster also had fewer dollars available for its Lead Paint Program during 2015, as the State Dept of Health lost its grant to address Lead Based Paint issues in housing.

**Discuss how these outcomes will impact future annual action plans.**

The City will continue to analyze local data, local need and projected resources in the development of goals. Programs will continue to be monitored for performance and data accuracy.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Persons Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-income	59	0
Low-income	29	0
Moderate-income	14	0
<b>Total</b>	<b>102</b>	<b>0</b>

**Table 7 – Number of Persons Served**

**Narrative Information**

Because the City is in a HOME consortium, HOME data is reported in the Lancaster County Redevelopment Authority’s CAPER.

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

Lancaster's coordinated assessment/single point of entry system, known as Community Homeless Assessment and Referral Team (CHART), continues to assess and refer persons experiencing or at-risk of experiencing homelessness. Lancaster homeless outreach workers engage homeless persons, including those who are unsheltered and chronically homeless. The Community Homeless Outreach Center (CHOC) is a daytime drop-in center for persons experiencing homelessness. The outreach workers regularly visit CHOC, along with coordinated assessment workers. Outreach workers are also trained in how to conduct assessments through the coordinated assessment system.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The Lancaster County Coalition to End Homelessness began a Gaps Analysis Committee in late 2014. This committee will review gaps in the service system for homeless individuals. One of the first items that committee is reviewing is the inventory of emergency and transitional housing in relation to the number of persons experiencing homelessness. CHART assessments are also conducted before any individual or family can enter emergency shelter or transitional housing.

### **Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

The City and County ESG programs work together to ensure funds are used in the most efficient way possible. The first funding priority for both programs is for rapid rehousing. There are currently four rapid rehousing providers in Lancaster. These programs are beginning to work together to share resources, such as landlords and housing locator services. A rental housing database was created during the summer of 2014. This database is accessible via the internet and is available to anyone. Case managers are also able to meet their clients and search for apartments at LHOP's Fair Housing Resource Room, which offers a computer and internet connection.

### **Helping homeless persons (especially chronically homeless individuals and families, families**

**with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The CoC works with the Lancaster County Children and Youth Agency (CYA) who established the Independent Living (IL) Unit to ensure that youth aging out of foster care are not discharged into homelessness. The IL Unit offers education and supportive services for ages 16-21. Staff members facilitate weekly groups about daily living skills such as budgeting, employment, and cooking; including an advanced group to address specific needs of older IL youth. Community volunteers mentor youth for ongoing support as they access independent housing. Housing types include independent residences, resource homes, residential settings, and specifically developed IL programs with private community providers. Services provided as they exit care include assistance locating and maintaining housing and job search assistance. The aftercare specialist IL Coordinator locates housing through a number of strategies including identifying resources the youth already have, local affordable housing projects (HDC & Community Basics) and relationships with landlords and realtors. A financial assistance program assists youth in paying for housing until they build savings and maintain budgets. Collaborative stakeholders include Administration of PA Courts, CYA, Guardians Ad Litem, and OCYF, Boys Club and local housing providers.

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

The Lancaster City Housing Authority (LCHA) is investigating the use of any portion of its Capital Fund Financing Program to undertake capital projects that are not currently funded at an adequate level. Capital projects include window replacement at Farnum Street East. LCHA is also continuing to look for ways to make more units accessible. LCHA allows area agencies to make accessibility improvements to specific units for their clients.

LCHA also continues to purge its waiting list once per year, which opens once every three to four years. LCHA is maximizing Voucher utilization, maintaining a Public Housing vacancy rate of less than 3%, and providing Voucher mobility counseling. LCHA has achieved a “high performer” designation in the Section Eight Management Assessment Program (SEMAP).

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

LCHA holds residential advisory board meetings and has 2 clients in the HCV Homeownership Program.

### **Actions taken to provide assistance to troubled PHAs**

N/A

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

The city continues to review such issues and work with the applicable agencies to implement change as needed.

### **Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

Lancaster continues seeking opportunities to provide housing for residents in the City identified to be in need of affordable shelter. The main barriers to overcome in order to meet the under-served need is the limited funds available to address the scarcity of affordable housing, the high cost of land available for development/redevelopment and the fact that there is an extremely limited amount of land available in the City for new construction.

Actions continued during the 2014 program year to address the obstacles to meeting the underserved needs include:

- Housing Rehabilitation of owner-occupied units, lead-paint testing and remediation and historic preservation
- First-time homebuyer programs are administered to help make housing affordable,
- Fair Housing program provided education and mediated issues between landlords and tenants
- Conditions of slums and blight have been eliminated and substandard living conditions have been removed to provide suitable living environments, and
- Public service activities have been undertaken, including crime prevention measures to enhance and Lancaster's neighborhoods and increase access to services.

### **Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

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- Fair Housing program provided education and mediated issues between landlords and tenants
- Conditions of slums and blight have been eliminated and substandard living conditions have been removed to provide suitable living environments, and
- Public service activities have been undertaken, including crime prevention measures to enhance and Lancaster’s neighborhoods and increase access to services.

**Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

The City intends to reduce the number of persons living below the poverty level by supporting economic development activities for women and minorities and by providing guidance to lower-income persons with the potential to become entrepreneurs. Lancaster, however, continues to focus primarily on the provision of additional affordable housing for its residents through either new construction or rehabilitation, the installation of court-mandated ADA pedestrian ramps on curbs throughout the City for the benefit of persons with physical disabilities, and the reduction of crime that predominantly affects low- and moderate-income individuals and families in Lancaster’s many neighborhoods.

The City’s homeless programs have adopted the performance measures and outcomes of the local continuum of care, which are based on HUD’s standards for performance of CoC programs. One of the measures is “Every year, 20% of adults exiting the program will have increased income at the time of the program exit versus entry.” An increase of income, along with other services, such as budgeting and case management, will assist the client to achieve self-sufficiency and raise themselves out of poverty.

**Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

During 2015, the Department of Economic Development and Neighborhood Revitalization assisted with many efforts to overcome gaps in the institutional structure of the service delivery system in the City. These efforts included EDNR representatives belonging to a variety of committees and boards, including:

Fair Housing Committee, Lancaster City Alliance, Lancaster Housing Opportunity Partnership (LHOP), Redevelopment Authority of the City of Lancaster, the Lancaster County Coalition to End Homelessness – Leadership Council, Lancaster County Coalition to End Homelessness – Continuum of Care Planning Committee, Lancaster County Coalition to End Homelessness – Homeless Service Providers Network, Lancaster County Behavioral Health & Development Services Advisory Board

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The City of Lancaster is a member of the Lancaster County Coalition to End Homelessness. The Coalition is made up of a variety of social service, faith-based, mental health providers and housing agencies. While the main goal of the coalition is focused on ending homelessness, housing plays a key part in executing that goal. The coalition also allows for partnerships to be built and networking to be done between various agencies.

In 2015, the City continued to collaborate with Lancaster Housing Opportunity Partnership (LHOP) and various other social service agencies, by serving on the Housing Resource Advisory Committee and the Housing Locator Committee, which created an RFP for Housing Location services for Rapid Rehousing & Prevention Programs.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

See Attachment 1 - Summary of Fair Housing

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

The City continues to monitor programs internally for compliance. The City's Monitoring Plan describes the process for monitoring subrecipients. At a minimum, subrecipients are monitored every two years. Subrecipients will be monitored more frequently if invoicing, reporting or performance indicates that the program is not effectively operating. In 2015, the City monitored the YWCA's Rapid Rehousing Program. The City will continue to monitor ESG funded activities in early 2016.

## **Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

Lancaster's CAPER summarizes the accomplishments of the City's Community Development Block Grant Program and Emergency Solutions Grant Program for the year ending December 31, 2015. The City of Lancaster published a Notice in the Lancaster Intelligencer Journal and on the City of Lancaster's website on March 9, 2015 (see Attachment 2) announcing that its Consolidated Annual Performance Evaluation Report (CAPER) was available for review in the office of the City Department of Economic Development and Neighborhood Revitalization at Lancaster City Hall, 120 North Duke Street, and on the City's website at [www.cityoflanasterpa.com](http://www.cityoflanasterpa.com). The public comment period for the 2015 CAPER was March 10 to March 24, 2016. No comments were received.

The March 9, 2016 newspaper Notice also announced that Lancaster's 2015 Performance Public Meeting would be conducted at 4:00 p.m. on March 21, 2016 at the Lancaster City Hall, 120 N. Duke Street, Lancaster PA 17602. At the meeting, a presentation was prepared which included the major components of the CAPER. A hard copy of the CAPER was also available for view at the meeting, and advisory of how to view the CAPER at future times was prepared for presentation. There were no citizens in attendance at the Public Meeting.

**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

Not Applicable

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

# CR-60 - ESG 91.520(g) (ESG Recipients only)

## ESG Supplement to the CAPER in *e-snaps*

### For Paperwork Reduction Act

#### 1. Recipient Information—All Recipients Complete

##### Basic Grant Information

Recipient Name	LANCASTER
Organizational DUNS Number	010569457
EIN/TIN Number	236001904
Identify the Field Office	PHILADELPHIA
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	Lancaster City & County CoC

##### ESG Contact Name

Prefix	Ms
First Name	Kari
Middle Name	0
Last Name	Shrom
Suffix	0
Title	Community Development Coordinator

##### ESG Contact Address

Street Address 1	120 North Duke Street
Street Address 2	PO Box 1599
City	Lancaster
State	PA
ZIP Code	-
Phone Number	7172914743
Extension	0
Fax Number	0
Email Address	kshrom@cityoflancasterpa.com

##### ESG Secondary Contact

Prefix	Mr
First Name	Randy
Last Name	Patterson
Suffix	0
Title	Director, Economic Development and Neighborhood Revitalization
Phone Number	7172914759
Extension	0

**Email Address**

rpatterson@cityoflanasterpa.com

## 2. Reporting Period—All Recipients Complete

**Program Year Start Date** 01/01/2015

**Program Year End Date** 12/31/2015

## 3a. Subrecipient Form – Complete one form for each subrecipient

**Subrecipient or Contractor Name:** LANCASTER

**City:** Lancaster

**State:** PA

**Zip Code:** 17602, 2825

**DUNS Number:** 010569457

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Unit of Government

**ESG Subgrant or Contract Award Amount:** 10425

**Subrecipient or Contractor Name:** Community Action Program

**City:** Lancaster

**State:** PA

**Zip Code:** 17603, 5621

**DUNS Number:** 072833023

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 47604

**Subrecipient or Contractor Name:** Tabor Community Services

**City:** Lancaster

**State:** PA

**Zip Code:** 17602, 5013

**DUNS Number:** 144089000

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 35383.5

**Subrecipient or Contractor Name:** YWCA Lancaster  
**City:** Lancaster  
**State:** PA  
**Zip Code:** 17602, 2923  
**DUNS Number:** 075318626  
**Is subrecipient a victim services provider:** N  
**Subrecipient Organization Type:** Other Non-Profit Organization  
**ESG Subgrant or Contract Award Amount:** 27032

**Subrecipient or Contractor Name:** Lodge Life Services  
**City:** Lancaster  
**State:** PA  
**Zip Code:** 17603, 2979  
**DUNS Number:** 093035947  
**Is subrecipient a victim services provider:** N  
**Subrecipient Organization Type:** Other Non-Profit Organization  
**ESG Subgrant or Contract Award Amount:** 18607.5

## CR-65 - Persons Assisted

### 4. Persons Served

#### 4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 8 – Household Information for Homeless Prevention Activities

#### 4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	300
Children	109
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>409</b>

Table 9 – Household Information for Rapid Re-Housing Activities

#### 4c. Complete for Shelter

Number of Persons in Households	Total
Adults	125
Children	188
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>313</b>

Table 10 – Shelter Information

#### 4d. Street Outreach

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 11 – Household Information for Street Outreach

#### 4e. Totals for all Persons Served with ESG

Number of Persons in Households	Total
Adults	425
Children	297
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>722</b>

Table 12 – Household Information for Persons Served with ESG

#### 5. Gender—Complete for All Activities

	Total
Male	308
Female	414
Transgender	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>722</b>

Table 13 – Gender Information

**6. Age—Complete for All Activities**

	<b>Total</b>
Under 18	297
18-24	51
25 and over	374
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>722</b>

**Table 14 – Age Information**

**7. Special Populations Served—Complete for All Activities**

**Number of Persons in Households**

<b>Subpopulation</b>	<b>Total</b>	<b>Total Persons Served – Prevention</b>	<b>Total Persons Served – RRH</b>	<b>Total Persons Served in Emergency Shelters</b>
Veterans	3	0	3	0
Victims of Domestic Violence	167	0	18	149
Elderly	14	0	14	0
HIV/AIDS	4	0	4	0
Chronically Homeless	42	0	41	1
<b>Persons with Disabilities:</b>				
Severely Mentally Ill	0	0	0	0
Chronic Substance Abuse	0	0	0	0
Other Disability	110	0	99	11
Total (unduplicated if possible)	340	0	179	161

**Table 15 – Special Population Served**

## CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

### 10. Shelter Utilization

Number of New Units – Rehabbed	0
Number of New Units – Conversion	0
Total Number of bed - nights available	14511
Total Number of bed - nights provided	11960
Capacity Utilization	82.42%

Table 16 – Shelter Capacity

### 11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

See Attachment 2, Project Performance Measures for 2015

## CR-75 – Expenditures

### 11. Expenditures

#### 11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2013	2014	2015
Expenditures for Rental Assistance			
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance			
Expenditures for Housing Relocation & Stabilization Services - Services		\$4,771.00	\$6,944
Expenditures for Homeless Prevention under Emergency Shelter Grants Program			
<b>Subtotal Homelessness Prevention</b>		\$4,771.00	\$6,944

Table 17 – ESG Expenditures for Homelessness Prevention

#### 11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2013	2014	2015
Expenditures for Rental Assistance		\$4,714	\$33,791.03
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance		\$24,797	\$13,442.21
Expenditures for Housing Relocation & Stabilization Services - Services		\$10,439	\$32,476.97
Expenditures for Homeless Assistance under Emergency Shelter Grants Program			
<b>Subtotal Rapid Re-Housing</b>		\$39,950	\$79,102.21

Table 18 – ESG Expenditures for Rapid Re-Housing

#### 11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2013	2014	2015
Essential Services			
Operations		\$35,140	\$23,055.75
Renovation			
Major Rehab			
Conversion			
<b>Subtotal</b>		\$35,140	\$23,055.75

Table 19 – ESG Expenditures for Emergency Shelter

**11d. Other Grant Expenditures**

	Dollar Amount of Expenditures in Program Year		
	2013	2014	2015
Street Outreach			
HMIS			
Administration		\$6,239	\$8,042.47

Table 20 - Other Grant Expenditures

**11e. Total ESG Grant Funds**

Total ESG Funds Expended	2013	2014	2015
		\$86,100	\$110,200.43

Table 21 - Total ESG Funds Expended

**11f. Match Source**

	2013	2014	2015
Other Non-ESG HUD Funds		\$16,527	\$8,042.47
Other Federal Funds		\$38,328	
State Government			
Local Government			
Private Funds		\$58,177	\$102,157.96
Other			
Fees			
Program Income			
<b>Total Match Amount</b>		<b>\$113,032</b>	<b>\$110,200.43</b>

Table 22 - Other Funds Expended on Eligible ESG Activities

**11g. Total**

Total Amount of Funds Expended on ESG Activities	2013	2014	2015
		\$199,132	\$220,401

Table 23 - Total Amount of Funds Expended on ESG Activities

## By Project Performance Measures : January 1, 2015- December 31, 2015

Program Name	Program Type	HMS Data Completeness	Average Length of Stay - (days)	Reduce Length of Stay from previous year(2014)	70% Exits are to Permanent Housing	5% or fewer exits to "data not collected", "other", "refused", or "missing"	20% or > - Program Exits increase earned income (employment)	20% or > - Program Exits increase any of their income (SSI, SSDI, Child Support, etc)	>70% of Exits to PH do not become homeless again in the next 7 months	Comments	Universe			
The Lodge - Supported Housing and Outreach Program (SHOP)	SSO/RRH - Rapid Re-Housing	0/154 =0% records had missing data field(s)	257	290	76%	16%	9%	51%	90%	18 total returned to homelessness after exiting SHOP	10/18 exited SHOP to PH then became homeless again	100 total adult heads of household	10/100 = 10% True Recidivism	
Shelter to Independent Living Program (STIL)	SSO/RRH - Rapid Re-Housing	38/202=19% records had missing data field(s)	287	262	69%	12%	14%	23%	95%	10 total returned to homelessness after exiting STIL	3/10 exited STIL to PH but then ended up homeless again within 7 months	66 total adult heads of household	3/66 = 5% True Recidivism	
The Lodge - Rapid Rehousing for Families	RRH - Rapid Re-Housing	No families served	No families served		No families served		No families served		No families served		No families served			
YWCA Rapid Re-Housing For Individuals and Families	RRH - Rapid Re-Housing	6/42=14% records had missing or bad data	1st year program		No families have completed the program yet		No families have completed the program yet		No families have completed the program yet		No families have completed the program yet			
Good Samaritan Shelter - Ephrata	ES - Emergency Shelter	Recently began using CaseWorthy	Recently began using CaseWorthy		Recently began using CaseWorthy		Recently began using CaseWorthy		Recently began using CaseWorthy		Recently began using CaseWorthy			
TLC Emergency Shelter	ES - Emergency Shelter	5/109=5% records had missing data field(s)	121	102	52%	0%	5%	5%	100%	5 total returned to homelessness after exiting TLC-ES	0/5 exited TLC-ES to PH then became homeless again	23 total adult heads of household	0/23 = 0% True Recidivism	
YWCA Lancaster Kepler Hall Emergency Housing for Families	ES - Emergency Shelter	2/56=4% records had missing field(s)	62	51	46%	22%	8%	33%	100%	5 total returned to homelessness after exiting YWCA-ES	0/5 exited STIL to PH but then ended up homeless again within 7 months	17 total adult heads of household	0/17 = 0% True Recidivism	
Pioneer House & Steamboat House	PSH - Permanent Supportive Housing	2/13=15%, records had missing data field(s)	For PSH we want longer Length of Stays of 7 months or more. 93% of these clients have stayed 7 months or more		N/A	33%	66% unknown	0%	0%	100%	0 total returned to homelessness after exiting these programs	0/0 exited to PH and then became homeless again	3 total adult heads of household	0/3=0% True Recidivism

## Attachment 1

The Housing Resource Center at LHOP participated in the 2013 Analysis of Impediments to Housing Resource Center (AI) for the city and county of Lancaster, Pennsylvania. This process resulted in determining eleven (11) impediments to fair housing choice.

In 2015, the Housing Resource Center at LHOP worked toward addressing these impediments in the following ways:

The Housing Resource Center created and produce a series of five branded educational flyers and brochures that explain basic fair housing responsibilities.

- The Housing Resource Center created a series of basic and intensive fair housing educational trainings (and accompanying materials) for housing professionals. These trainings feature real-life examples and scenarios that resonate with housing professionals' everyday experiences.
- The Housing Resource Center offered fourteen basic and intensive fair housing trainings featuring the educational trainings created by the Housing Resource Center.
- The Housing Resource Center, Lancaster County Housing & Redevelopment Authorities, and the City of Lancaster held a meeting to determine the areas where municipal outreach is needed based on the AI.
- The Housing Resource Center created and produced a branded brochure that explains fair housing responsibilities of municipal governments.
- The Housing Resource Center, in partnership with the Lancaster County Housing & Redevelopment Authorities, Lancaster County Planning Commission, and the City of Lancaster offered one Fair Housing Zoning & Land Use Training to the municipalities of Lancaster County. This training included information on the following topics in addition to a question/answer period for attendees: affirmatively furthering fair housing, Westchester case review, overview of fair housing laws, properties covered/exempted, advertising guidelines, familial status issues, reasonable accommodations/modifications, service animals, FHA design & construction requirements, zoning and land use issues, group homes, age restricted housing, general examples of zoning violations and impediments and best practices.
- The Housing Resource Center produced a branded brochure for Magisterial District Justices and clerks to better understand and advocate for fair housing.
- The Tenant/Landlord Rights and Responsibilities Manual was translated into Spanish and printing of 5000 copies (ensuring that fair housing information is available in Spanish).
- The Tenant/Landlord Rights and Responsibilities Manual was transcribed in Braille and 100 copies were printed (ensuring that individuals who are blind/visually impaired may access fair housing information).
- A meeting was held between the Lancaster County Refugee Coalition, Literacy Council, LHOP, and others regarding assisting individuals with limited English proficiency to be empowered to access fair housing opportunities (this conversation continues as we explore a LEP policy and developing translation solutions for partnering agencies).