

City of Lancaster, PA.

120 North Duke Street P.O. Box 1599 Lancaster, PA 17608

8:30 AM - 5:00 PM Permits and scheduling - 717-291-4724 www.cityoflanasterpa.com

1 & 2 Family Dwelling Residential Permit Application

APPLICANT/CONTACT PERSON: _____

COMPANY COMPLETING APPLICATION: _____

Address (include zip code): _____

Telephone Numbers: Home/Office # _____ Cell# _____ Fax: _____

Email Address: _____

Is this property located within a floodplain area? YES NO

A local Regulatory Floodplain Elevation Certificate is required for any project located within a floodplain area.

Are windows, doors or exterior materials being changed or updated at this property? YES NO

Do Zoning Hearing Board/Planning Commission stipulations apply to this project/property? YES NO

Applicant Signature: _____

Owner Agent (Contractor) for owner or tenant

PROPERTY OWNER: _____ SAME AS ABOVE

Address: _____

Telephone Numbers: Home/Office # _____ Cell# _____ Fax: _____

Project Location/Street Address: _____

Is Property Condemned: Yes No

Project Description: _____

Project Cost (**fair market labor & material**): All trades and project components must be included: \$ _____

MUST PROVIDE COPY OF CONTRACT/PROPOSAL OR ESTIMATE WITH APPLICATION

General Contractor Information: Name: _____ SAME AS ABOVE

Contractor complete address (include zip code): _____

Telephone Numbers: Home/Office # _____ Cell# _____ Fax: _____

Home Improvement Contractor's Registration Number if applicable: _____

Workers' Compensation Insurance: YES NO If no, contractor must provide a notarized exemption form.

Contractor must provide a Certificate of Insurance listing the City of Lancaster as the certificate holder.

Notice to taxpayer. By Ordinance No. 15-2009, you may be entitled to exemption from tax on your contemplated improvements by reassessment. A LERTA application for exemption may be secured from the Bureau of Code Compliance and Inspections and must be submitted with permit application.

Bureau reviews and sign off's

Date/Signature

PlanningMore Info needed [] _____/_____

Storm Water.....More Info needed [] _____/_____

ZoningMore Info needed [] _____/_____

HARB (Historical District)...More Info needed [] _____/_____

Health DepartmentMore Info needed [] _____/_____

Public Works Official.....More Info needed [] _____/_____

Public Water and Sewer Line Connections require separate approvals.

OFFICE USE ONLY

Code Compliance Office Review/Approval: _____ Date: _____

Permit # _____

Permit Fee: \$ _____ State: \$4.00 Total Fee: \$ _____