



1 & 2 Family Dwelling Residential Permit Application

APPLICANT/CONTACT PERSON:
COMPANY COMPLETING APPLICATION:
Address (include zip code):

Telephone Numbers: Home/Office # Cell# Fax:
Email Address:

Is this property located within a floodplain area? YES NO
A local Regulatory Floodplain Elevation Certificate is required for any project located within a floodplain area.
Are windows, doors or exterior materials being changed or updated at this property? YES NO
Do Zoning Hearing Board/Planning Commission stipulations apply to this project/property? YES NO

Applicant Signature:
Owner Agent (Contractor) for owner or tenant

PROPERTY OWNER: SAME AS ABOVE
Address:
Telephone Numbers: Home/Office # Cell# Fax:

Project Location/Street Address:
Is Property Condemned: Yes No
Complete Detailed Narrative on back

Project Cost (fair market labor & material): All trades and project components must be included: \$

MUST PROVIDE COPY OF CONTRACT/PROPOSAL OR ESTIMATE WITH APPLICATION

General Contractor Information: Name: SAME AS ABOVE
Contractor complete address (include zip code):
Telephone Numbers: Home/Office # Cell# Fax:

Home Improvement Contractor's Registration Number if applicable:
Workers' Compensation Insurance: YES NO If no, contractor must provide a notarized exemption form.
Contractor must provide a Certificate of Insurance listing the City of Lancaster as the certificate holder.

Notice to taxpayer. By Ordinance No. 15-2009, you may be entitled to exemption from tax on your contemplated improvements by reassessment. A LERTA application for exemption may be secured from the Bureau of Code Compliance and Inspections and must be submitted with permit application.

Public Water and Sewer Line Connections require separate approvals.

OFFICE USE ONLY

Application #

Permit #

Code Compliance Office Review/Approval: Date:

Permit Fee: \$ State: \$4.50 Total Fee: \$

